



AGENDA

EL SEGUNDO ARTS & CULTURE ADVISORY COMMITTEE REGULAR MEETING TUESDAY, OCTOBER 24, 2023 5:30 PM – 7:00 PM

EL SEGUNDO PUBLIC LIBRARY
SUE CARTER COMMUNITY ROOM
111 W. MARIPOSA AVENUE, EI SEGUNDO, CA 90245

Chairperson John Pickhaver
Vice Chairperson Maureen Kingsley
David Bart
Jane Burrell
Brian Mitchell
Joan Palmer
Michael Schepps
Tanya Taylor
Ioana Urma
Neal Von Flue

CITY COUNCIL LIAISON
Councilmember Lance Giroux

CITY STAFF
Aly Mancini, Recreation, Parks & Library Director
Brandee Thornton, Sr. Administrative Specialist

The Arts and Culture Advisory Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the subject matter jurisdiction of the Arts and Culture Advisory Committee, and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is five (5) minutes per person, maximum 30 minutes.

Before speaking to the Arts and Culture Advisory Committee, please state: your name, residence, and the organization you represent, if desired. Please respect the time limits. While comments are welcome, the Arts and Culture Advisory Committee may not take action on any matter not on this Agenda. Arts and Culture Advisory Committee members may respond to comments after the Public Communications is closed.

Members of the Public may provide comments electronically by sending them to Senior Administrative Specialist, Brandee Thornton (bthornton@elsegundo.org 310-524-2774) with a limit of 150 words and accepted up until 30 minutes prior to the meeting. The emails will be read to the Arts and Culture Advisory Committee during public communications and are subject to disclosure under the Public Records Act.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.

Land Acknowledgement: We acknowledge that we are holding this meeting on the traditional, ancestral, and unceded territory of the Tongva. We recognize the Tongva people as the traditional land caretakers of Tovaangar (Los Angeles basin, So. Channel Islands). We also acknowledge that Los Angeles County is home to the largest Indigenous populations in the US.

A. CALL TO ORDER / ROLL CALL

B. PUBLIC COMMUNICATION – (RELATED TO ARTS & CULTURE ADVISORY COMMITTEE BUSINESS – 5 MINUTE LIMIT PER PERSON, 30 MINUTE LIMIT TOTAL)

Individuals who have received a value of \$50 or more to communicate to the Arts & Culture Advisory Committee on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing Committee. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow the Arts & Culture Advisory Committee to take action on any item not on the agenda. City Staff will respond to comments after Public Communications is closed.

CITY STAFF FOLLOW-UP COMMENTS – (Related to Public Communications)

C. PRESENTATIONS

1. Additional Designs to be Added to the Smoky Hollow Astronaut Mural
Warren Brand, President of Branded Arts (15 minutes)

D. CONSENT CALENDAR

1. Approval of the Minutes of the Arts & Culture Advisory Committee meeting of September 26, 2023. (Committee Action Required)

Recommendation:

1. Approval of the September 26, 2023, Arts & Culture Advisory Committee meeting minutes.
2. Alternatively, discuss and take other action.

E. NEW BUSINESS

1. Her Space Mural Proposal and Funding Request
Ola Piasecki, Designer at Morpheus Space (15 minutes)

Recommendation:

1. Vote to grant the funding request of Morpheus Space for the Her Space mural project.
2. Alternatively, discuss and take other action.

2. Create a Process for the Arts and Culture Advisory Committee to Grant Funds to External Organizations.
Community Engagement Fund Subcommittee (10 minutes)

Recommendation:

1. Discuss and create a grant process for external organizations.
2. Alternatively, discuss and take other action.

3. Dracula Ballet Funding Request for Their Dracula Performance
John Pickhaver, Chairperson (5 minutes)

Recommendation:

1. Vote to grant \$1,000 funding to the West Coast Ballet organization's Dracula performance.
2. Alternatively, discuss and take other action.

4. Closing Reception Funding Request for the Poet Laureate and Artist Debrief.
Julie Todd, Senior Librarian Adult & Teen Services (10 minutes)

Recommendation:

1. Vote to fund the Poet Laureate closing reception.
2. Alternatively, discuss and take other action.

5. Arts and Culture Advisory Committee Debrief of the Art Walk and Election of Two Members to Represent the ACC at Art Walk Planning Meetings.
John Pickhaver, Chairperson (10 minutes)

Recommendation:

1. Discuss and elect two members to represent the ACC at Art Walk planning meetings.
2. Alternatively, discuss and take other action.

6. Overview of the Destination El Segundo Website.
John Pickhaver, Chairperson (5 minutes)

Recommendation:

1. Receive and file.
2. Alternatively, discuss and take other action.

7. Joy Around the World Event Planning Update.
Aly Mancini, Recreation, Parks and Library Director (3 minutes)

Recommendation:

1. Receive and file.
2. Alternatively, discuss and take other action.

8. Digital Housekeeping Request.
Joan Palmer, Member (10 minutes)

Recommendation:

1. Receive and file.
2. Alternatively, discuss and take other action.

F. UNFINISHED BUSINESS –

1. Land Acknowledgement Language Review and Discussion.
Chairperson Pickhaver (10 minutes)

Recommendation:

1. Discuss and vote to include the Land Acknowledgement in the Arts and Culture Committee agenda.
2. Alternatively, discuss and take other action.

G. ARTS & CULTURE ADVISORY COMMITTEE BUDGET & INITIATIVE UPDATES

1. FY 23/24 Budget and Initiative Review
Aly Mancini, Recreation, Parks and Library Director

H. SUBCOMMITTEE UPDATES

Recreation Park Renovation
Community Engagement Fund

I. ADVISORY COMMITTEE MEMBER COMMENTS

Jane Burrell
Brian Mitchell
Joan Palmer
John Pickhaver
Vice Chairperson Maureen Kingsley

Tanya Taylor
Neal Von Flue
Ioana Urma
Michael Schepps
David Bart

J. CITY COUNCIL LIAISON COMMENTS

K. DIRECTOR'S COMMENTS

L. ADJOURNMENT

Next Regular Meeting – Tuesday, November 28, 2023 – 5:30pm-7:00 pm



**City of El Segundo
Arts and Culture Advisory
Committee**
Meeting Minutes
for September 26, 2023, 5:30 p.m.

A. CALL TO ORDER

1. The meeting was called to order at 5:35 p.m. by Chairperson John Pickhaver.

B. ROLL CALL

1. Members Present: John Pickhaver, Maureen Kingsley, Brian Mitchell, Joan Palmer, Ioana Urma, and Michael Schepps.
Chairperson Pickhaver informed everyone that Member Goodwin resigned from his position on the Arts and Culture Advisory Committee

City Council Liaison:
Councilmember Lance Giroux – Absent

2. City Staff Liaisons Present: Recreation, Parks and Library Director, Aly Mancini and Senior Administrative Specialist, Brandee Thornton.

C. PUBLIC COMMUNICATIONS

Chairperson Pickhaver read a Land Acknowledgement.

D. PRESENTATIONS

1. El Segundo Art Walk Update
John McCullough shared details of the Art Walk and gave a presentation on the augmented reality art map.

E. APPROVAL OF MINUTES

1. Approval of minutes of the Arts and Culture Advisory Committee Meeting of August 22, 2023.

MOTIONED by Member Palmer and SECONDED by Member Mitchell to approve the minutes pending change requests. CARRIED 6-0.

F. NEW BUSINESS

1. Request for West Coast Ballet Funding
Gina Downey presented a budget for the Fall 2023 Dracula Ballet. The

committee discussed the need for established guidelines for funding outside organization events and asked that an agenda item be added to that effort at the October 24 Arts and Culture Advisory Committee meeting. The committee will render a decision on funding the West Coast Ballet's Dracula at that meeting.

MOTIONED by Member Urma and SECONDED by Member Palmer.
CARRIED 6-0.

2. El Segundo Public Art Map
The committee requested the removal of the current art map on the Destination El Segundo website. They would like to replace that map with the augmented reality map on that website.
3. Downtown Beautification
Director Mancini informed that the Downtown Beautification project was presented at the City Council meeting on September 15, 2023. She will inform the committee of any art-related updates.
4. Request for El Segundo Youth Drama Funding
Director Mancini discussed the possibility of the ACC providing funding support to the El Segundo Youth Drama program. he committee inquired about booster fundraising requested that Natalie Kahn present about the program to the ACC.

G. UNFINISHED BUSINESS

1. Land Acknowledgement
Director Mancini informed that the Land Acknowledgment will be taken to the October 17th City Council meeting for Council's approval or action. The committee indicated that the preference is to use the original language of the Land Acknowledgement. If that language is denied, they would like to use the LA County Land Acknowledgement as an alternate.
2. Embassy Suites Art
Director Mancini informed the committee that she directed Embassy Suites that the development project needs to be original art. Director Mancini will have further discussion with the City Attorney about the developer agreement language regarding the location of the proposed art and possible revisions to include an indoor art option at hotels.
3. Request to Include Land Acknowledgement Language on the ACC Agenda
The committee requested that the Land Acknowledgment they approved in April 2019 be included on all ACC agendas.

Motioned by Chairperson Pickhaver and Seconded by Member Palmer.
Carried 6-0.

H. ARTS & CULTURE ADVISORY COMMITTEE BUDGET & INITIATIVE REVIEW

Director Mancini informed the Committee that the Arts that the Cultural Arts Coordinator position has been posted.

I. SUBCOMMITTEE UPDATES

Recreation Park Renovation – Member Urma informed the committee that there are no arts-related updates at this time.

- J. Community Engagement Fund – Member Urma informed the committee of the events the subcommittee is proposing to fund for FY 23/24 and requested this item be added to the October meeting agenda.

K. ADVISORY COMMITTEE MEMBER COMMENTS

Jane Burrell – no comment

Brian Mitchell – no comment

Chairperson John Pickhaver - no comment

Joan Palmer – no comment

Vice Chairperson Maureen Kingsley – no comment

Tanya Taylor – no comment

Neal Von Flue – no comment

Ioana Urma shared instructions on submitting artwork to the public art archive.

David Bart – no comment

Michael Schepps – no comment

L. CITY COUNCIL LIASON COMMENTS – Absent

M. DIRECTOR'S COMMENTS –

There will be an art exhibition at the El Segundo Library presented by the DaVinci School.

Director Mancini also informed the committee that the meeting minutes will be more succinct moving forward. The ACC is requesting that their meetings be recorded and publicly available. Director Mancini and staff will review this request.

N. ADJOURNMENT – The meeting adjourned at 7:20 PM.

Motioned by Chairperson Pickhaver and Seconded by Member Palmer.
Motion Carried 6-0.

NEXT MEETING: Tuesday, October 24, 2023, at 5:30 p.m.

ACC Community Engagement Fund				
Budget			\$25,000	
Itty Bitty Band	2023	Summer	-\$1,800	paid
Halloween Frolic Artist Workshop		October 28	-\$1,000	proposed
MLK Inner City Orchestra Concert	2024	January 14	-\$5,000	proposed
Native American Performance		February / April	-\$2,500	proposed
Holi Performance + Workshop		March 24	-\$2,500	proposed
Asia Pacific Performance + Workshop		May	-\$2,500	proposed
ES Hometown Fair Artist Workshop		May	-\$1,000	proposed
LGBT Pride Artmaking Activities		June 1	-\$800	proposed
Juneteenth Festival + Workshop		June 19	-\$6,000	proposed
			\$1,900	
Graphic designer for logo			-\$1,900	
			\$0	

Grantmaking Guidelines

1. Event should have educational content that furthers cultural or historical understanding.
2. Events should be free and provide universal access.
3. Grantee must be a nonprofit.
4. Grantee must provide an explanation of the benefit of the program to the community of El Segundo.
5. Individual members of the organization may not benefit financially from the grant funding.
6. Grantee must be a local organization.
7. Grantee is not permitted to use the program or event for fundraising or selling merchandise.

2023

Itty Bitty Band

JULY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	2	3	4	5	6	7	1	6	7	8	9	10	11
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30	31		
30	31												

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
3	4	5	6	7	8	9	1	2	3	4	5	6	7	5	6	7	8	9	10	11	3	4	5	6	7	8	9
10	11	12	13	14	15	16	8	9	10	11	12	13	14	12	13	14	15	16	17	18	10	11	12	13	14	15	16
17	18	19	20	21	22	23	15	16	17	18	19	20	21	19	20	21	22	23	24	25	17	18	19	20	21	22	23
24	25	26	27	28	29	30	22	23	24	25	26	27	28	26	27	28	29	30			24	25	26	27	28	29	30
							29	30	31												31						

Halloween Frolic Artist Workshop

Native American Event (moved from November)

Holi

The Inner City Youth Orchestra of Los Angeles

JANUARY							FEBRUARY							MARCH							APRIL						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3						1	2		1	2	3	4	5	6
7	8	9	10	11	12	13	4	5	6	7	8	9	10	3	4	5	6	7	8	9	7	8	9	10	11	12	13
14	15	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20
21	22	23	24	25	26	27	18	19	20	21	22	23	24	17	18	19	20	21	22	23	21	22	23	24	25	26	27
28	29	30	31				25	26	27	28	29			24	25	26	27	28	29	30	28	29	30				
														31													

MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

2024

Hometown Fair Artist Workshop

Juneteenth

LGBTQ+ Event

Asian American + Pacific Islander Event

ACC-Expenditure Projections for Fiscal Year 23/24

EXPECTED FUND STARTING BALANCE		\$	752,214.24
TOTAL EXPENSES		Budget	Expenses
Personnel Expenses		\$ 110,000.00	\$ 4,866.78
Personnel	Salaries	\$ 75,000.00	\$ 2,123.57
	Benefits	\$ 35,000.00	\$ 2,743.21
Operating Expenses		\$ 10,000.00	\$ -
Operating	Operating Supplies	\$ 10,000.00	\$ -
Contractual Services & Professional Technical		\$ 126,000.00	\$ 72,800.00
Initiatives	Literary Arts Fund*	\$ 10,000.00	
	Festival of Holidays	\$ 25,000.00	
	Visual Artists in Community	\$ 25,000.00	
	Community Engagement Fund	\$ 25,000.00	\$ 1,800.00
	Art Walk	\$ 41,000.00	\$ 41,000.00
	Snap Map	\$ 30,000.00	\$ 30,000.00
Capital Improvements		\$ 40,000.00	
TOTAL EXPENSES		\$ 286,000.00	\$ 77,666.78
EXPECTED REVENUE		Unfunded	Unfunded
IN-LIEU FEE			
TOTAL REVENUE		\$ -	\$ -
EXPECTED FUND BALANCE		\$ 466,214.24	\$ 674,547.46