



Special Meeting of the City of El Segundo Diversity, Equity, and Inclusion (DEI) Committee AGENDA

MEETING DATE: January 10, 2024
MEETING TIME: 6:00 p.m.
MEETING PLACE: El Segundo City Hall
Executive Conference Room
350 Main Street
El Segundo, CA 90245

The Diversity, Equity, and Inclusion Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the subject matter jurisdiction of the Diversity, Equity, and Inclusion Committee.

Members of the public may also provide comments electronically by sending an email to the following address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: bthornton@elsegundo.org *in the subject line please state the meeting date and item number*. Depending on the volume of communications, the emails will be read to the Committee during public communications. **NOTE:** Emails and documents submitted will be considered public documents and are subject to disclosure under the Public Records Act. and possibly posted to the City's website.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.

A. CALL TO ORDER

B. ROLL CALL

Christibelle Villena – Chair
Emily Atmore – Member
Valerie Green – Member
Lewis Hill - Member

Genesis Jackson – Vice Chair
Shad McFadden - Member
Vacant
Vacant
Vacant

C. PUBLIC COMMUNICATION

At this time, members of the public may speak to any item on the agenda. Before speaking, you are requested, but not required, to state your name and address for the

record. If you represent an organization or a third party, please so state, and if you have received value of \$50 or more to communicate to the DEI Committee on behalf of another, or if you are an employee speaking on behalf of your employer, you must so identify yourself prior to addressing the DEI Committee pursuant to ESMC 1-8-4. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow the DEI Committee to take action on any item not on the agenda.

D. PRESENTATIONS –

1. Housing Element Status Update (20 minutes)
Paul Samaras, Principal Planner

E. APPROVAL OF MEETING MINUTES-

1. Minutes from the Wednesday, October 11, 2023, DEI Committee Meeting.
Recommendation: Approve meeting minutes.

F. UNFINISHED BUSINESS-

1. DEI Workplan Discussion

Recommendation:

1. Discussion and provide feedback to staff.
2. Alternatively discuss and take other action.

G. NEW BUSINESS –

1. Review of the DEI Webpage

Recommendation:

1. Discussion and provide feedback to staff.
2. Alternatively discuss and take other action.

2. Proclamation for Black History Month

Recommendation:

1. Discussion and provide feedback to staff .
2. Alternatively discuss and take other action.

H. REPORT OF SUBCOMMITTEES

1. Data and Resources Team – Genesis Jackson
2. City Engagement Team – Valerie Green
3. Community Relations Team – To Be Determined

I. COMMITTEE MEMBER COMMUNICATION- Limited to 5 minutes per member

J. COUNCIL MEMBER LIAISON COMMENTS

K. ADJOURNMENT

Adjourn to the February 14, 2024, meeting.



Housing Element Status Update

Diversity, Equity, and Inclusion Committee Meeting
January 10, 2024

What is the Housing Element?

- One of the seven General Plan elements
- Updated every 8 years
- Department of Housing and Community Development (HCD) review
- Contents:
 - “Community Profile”
 - Assesses current and future housing needs
 - Demographics – Population, Households, Special Needs Groups, Housing Stock
 - “Housing Constraints”
 - Identifies constraints – Governmental and Non-Governmental
 - “Housing Resources”
 - Identifies **“housing sites”** that can accommodate City’s RHNA
 - “Housing Plan”
 - Provides a comprehensive strategy that establishes goals, policies, and **“programs”**

Regional Housing Needs Allocation (RHNA) for 2021-2029

Income Category	5 th Cycle Carryover	6 th Cycle RHNA	Total RHNA	Percent
Extremely/Very Low Income	18	189	207	39.7%
Low Income	11	88	99	19.0%
Moderate Income	0	84	84	16.1%
Above Moderate Income	0	131	131	25.1%
Total	29	492	521	100.0%



Housing Solutions

- Accessory Dwelling Units (ADU)
- Entitled Projects
- Sites Inventory/Rezoning

Housing Solutions

- **Accessory Dwelling Units (ADU)**
- Entitled Projects
- Sites Inventory/Rezoning
- 2021 – 21 applications
- 2022 – 44 applications
- 2023 – 29 applications (to-date)

Housing Solutions

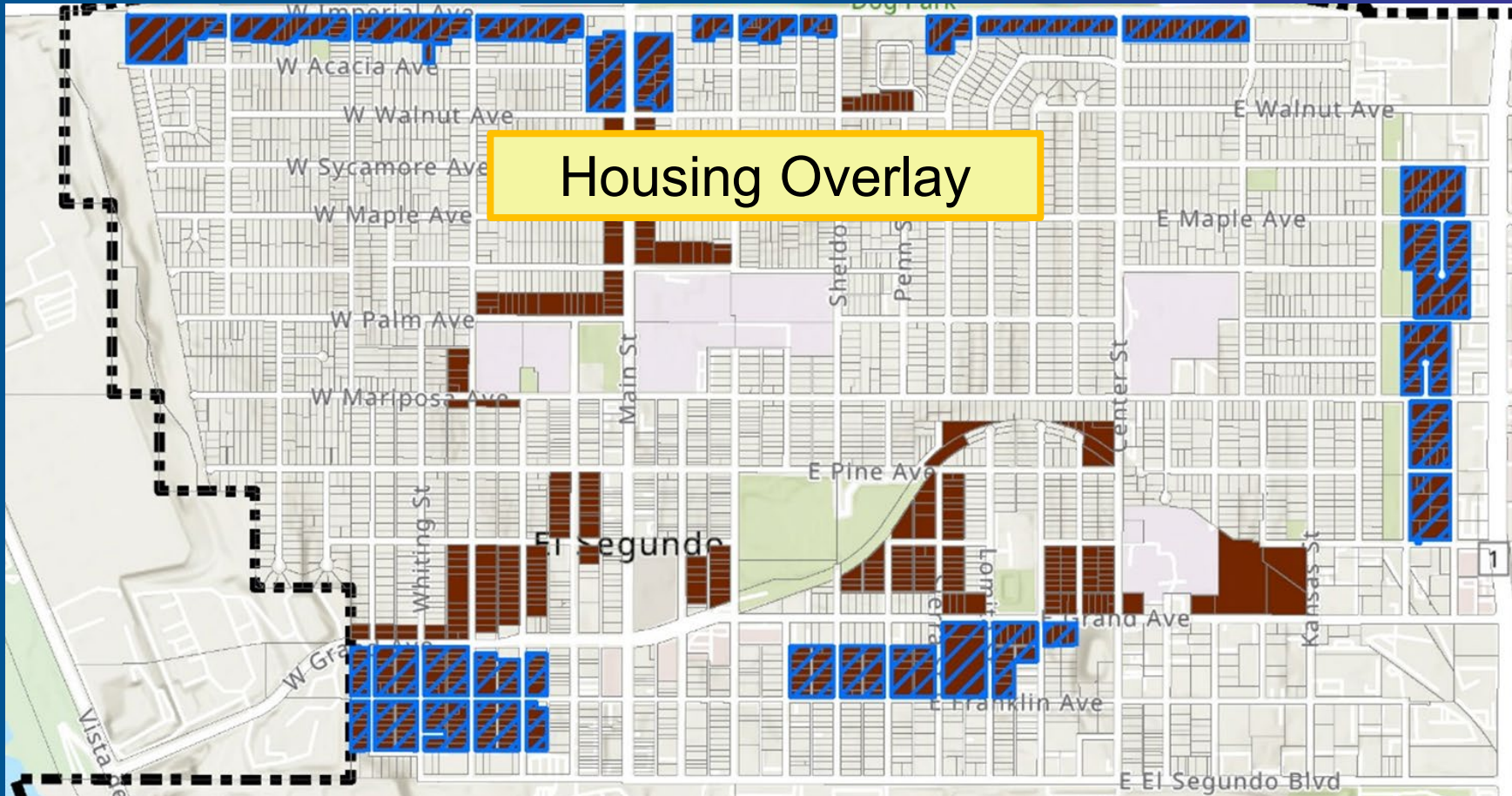
- Accessory Dwelling Units (ADU)
- **Approved Projects**
- Sites Inventory/Rezoning
- Pacific Coast Commons
 - 263 units
 - (32 affordable)



Sites Inventory – Rezoning program



Sites Inventory – Rezoning program



Housing Programs/Plan

1. Residential Sound Insulation (RSI)
2. Code Compliance Inspection Program
3. Accessory Dwelling Units (ADU)
4. Inclusionary Housing Ordinance and Affordable Housing Strategy
5. Urban Lot Split
6. Provision of Adequate Sites
7. Monitoring of No Net Loss
8. Lot Consolidation
9. El Segundo Municipal Code Amendments
10. Community Outreach
11. Fair Housing

Housing Programs/Plan

1. **Residential Sound Insulation (RSI)**
2. **Code Compliance Inspection Program**
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Housing Programs/Plan

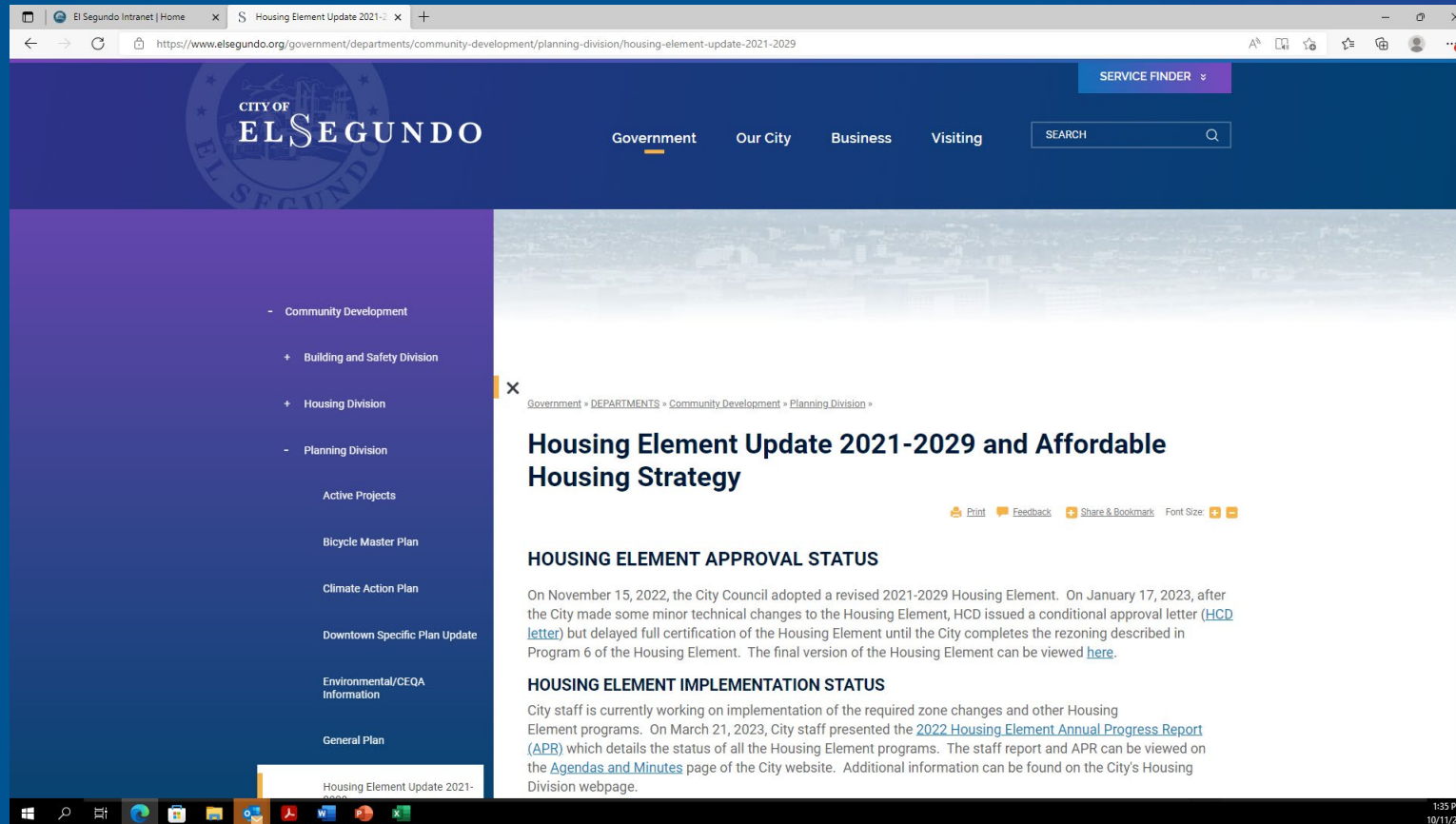
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- 11. Fair Housing**

City Website and Resources

- www.elsegundo.org/housing-element

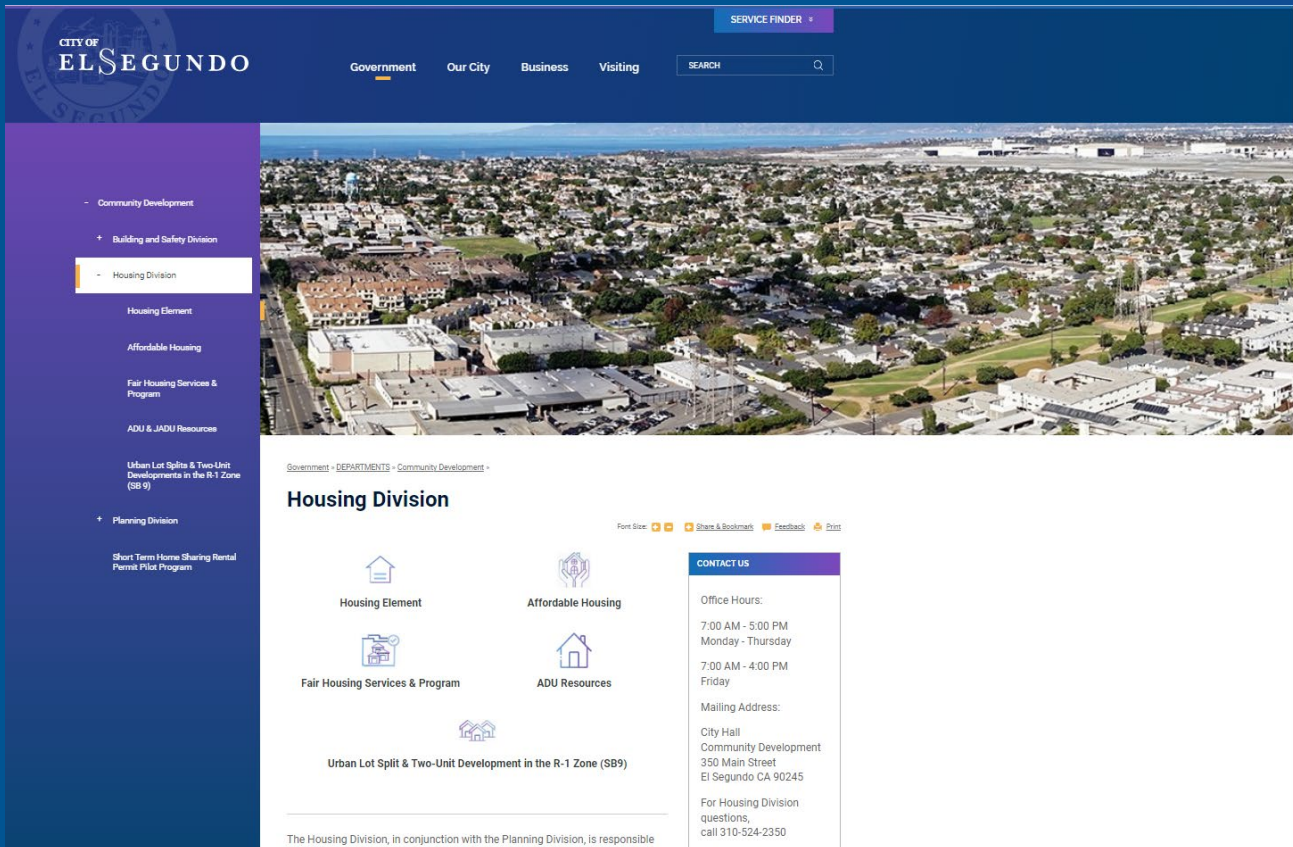


- Housing Element
- Annual Progress Report (APR)
- Email Updates
- Video Links
- Related Documents



City Website and Resources

- Housing Division webpage



- Housing Element
- Fair Housing Services (LA County)
- Affordable Housing Resources
- ADU Information and Resources

Annual Progress Report

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

Jurisdiction		El Segundo	
Reporting Year		2022 (Jan. 1 - Dec. 31)	
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
1. Residential Sound Insulation (RSI)	Beginning in 2023 and annually thereafter, coordinate with LAWA to assist in outreaching to eligible owners in El Segundo. Assist 200 households annually.	Annually	No activity to report in 2022
2. Code Compliance Inspection Program	Continue to conduct inspections on a complaint basis through the City's Community Development Department and Neighborhood Preservation Officer	Ongoing	In 2022, the Neighborhood Preservation Officer conducted inspections at 87 residential properties in response to complaints. The typical complaints included illegal construction, noise, overgrown vegetation, housing concerns, and other zoning violations.
3. Accessory Dwelling Units (ADU)	Develop incentives and tools to facilitate ADU construction by the end of 2023, with the goal of achieving 120 ADUs in eight years. Incentives include pre-approved plans and creating an ADU calculator to estimate costs of development in El Segundo. The City is also participating in a REAP-funded project administered by the South Bay Council of Governments to accelerate ADU production.	By the end of 2023	REAP: The City of El Segundo is participating in a South Bay Cities COG, Regional Early Action Planning grant-funded, project to accelerate ADU production. The SBCCOG is engaged in a multifaceted research and planning project that includes mapping, economic analysis, policy assessment, infrastructure impacts, surveys of applicants and tenants, best practices, and forecasting of ADU development in the South Bay. An RFP for this project can be found at https://southbaycities.org INCENTIVES: The City will develop pre-approved plans and post them along with ADU-related fees on the City website in 2023
Accessory Dwelling Units (ADU)	In 2022, update City website to provide information of ADU resources, such as grants available to homeowners for ADU construction from the California Housing Finance Agency (CalHFA).	By the end of 2022	In progress. ADU information to be posted on the City's Housing Division webpage, including links to CalHFA's grant program. To be completed in Q2 of 2023.
Accessory Dwelling Units (ADU)	Beginning in 2022 and annually thereafter, pursue available funding to facilitate ADU construction, including affordable ADUs.	IN 2022 AND ANNUALLY	No activity to report in 2022. The City will investigate and pursue funding opportunities through HCD and CalHFA in 2023.

- Status on number of units
 - Market
 - Affordable
- Activity and status on all programs and goals



Questions and Comments



City of El Segundo
Diversity, Equity, and Inclusion
Committee Meeting Minutes

October 11, 2023, 6:00 p.m.
350 Main Street, El Segundo CA 90245

A. CALL TO ORDER – The meeting was called to order at 6:00 pm.

B. ROLL CALL

Committee Members Present: Lewis Hill, Avery Smith, Valerie Green, Genesis Jackson, Christibelle Villena

City Staff Present:

Joaquin Vazquez, Deputy City Attorney
Aly Mancini, Recreation, Parks & Library
Director

C. PUBLIC COMMUNICATIONS

No public comment.

D. APPROVAL OF MEETING MINUTES

Motioned to approve the July 12, 2023 meeting minutes at the October meeting was made by Member McFadden and Seconded by Member Jackson.
Motion Carried 5-0.

E. UNFINISHED BUSINESS

1. DEI Workplan 2023-2024

Chairperson Villena reviewed the November 2023- October 2024 workplan. The committee agreed on all presented items and will present their workplan to the City Council. Director Mancini also provided an update on Halloween Frolic and Joy Around the World and requested volunteers to assist with the Frolic Día del los Muertos booth.

Motioned by member Hill and Seconded by member Jackson. Carried 5-0

F. NEW BUSINESS

1. DEI Special Meetings in November and December 2023

No Special Meetings are required.

1. DEI Vacancies

Deputy City Attorney Vazquez informed the committee that the 2 acting members who are set to term out at the end of October may remain as acting members of the committee until new members have been appointed. He also suggested that two of the current vacancies be filled by representatives from the El Segundo Unified School District or Wiseburn School District as was approved by the City Council.

G. COMMITTEE MEMBER COMMUNICATION – Limited to 5 minutes per member

Lewis Hill spoke highly of the police academy and its training practices.

Avery Smith informed the committee that he will not be reapplying for a role on the DEI committee and that this meeting will be his last. The committee thanked him for his time and leadership.

Valerie Green is looking forward to informing her consulting clients of the actions and goals the DEI committee is planning to achieve.

Genesis Jackson informed the committee that she will need a month to know if she will reapply for her role on the DEI committee. She is planning on being an active member until her vacancy is filled.

Christibelle Villena is looking forward to presenting the DEI workplan to City Council. She also congratulated Genesis on her life updates. She also thanked member Smith for his dedication to the DEI committee since its inception.

H. COUNCIL MEMBER LIAISON COMMENTS – None

I. ADJOURNMENT

Meeting was adjourned by Chairperson Villena at 7:30 p.m. with the next meeting scheduled for November 8, 2023.