



**AGENDA**  
**CITY OF EL SEGUNDO**  
**ARTS & CULTURE ADVISORY COMMITTEE**  
**SPECIAL MEETING**  
**5:30 PM**  
**111 W. MARIPOSA AVENUE**  
**ES PUBLIC LIBRARY - SUE CARTER ROOM**  
**EL SEGUNDO, CA 90245**  
**SEPTEMBER 23, 2024**

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**MEMBERS OF ARTS & CULTURE ADVISORY COMMITTEE**

John Pickhaver, Chairperson  
Jane Burrell, Vice Chairperson  
David Bart  
Brian Mitchell  
Joan Palmer  
Michael Schepps  
Tanya Taylor  
Vacant (4)

The Arts & Culture Advisory Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the Arts & Culture Advisory Committee, regarding any matter on this agenda, that the City received after issuing the agenda packet are available for public inspection in the public library at the Help Desk, during normal business hours. Such documents may be posted on the City's website at [www.elsegundo.org](http://www.elsegundo.org) and additional copies will be available at the meeting.

Unless otherwise noted in the agenda, the public can only comment on city-related business that is within the jurisdiction of the Arts & Culture Advisory Committee and/or items listed on the agenda during the Public Communications portion of the Meeting. The time limit for comments is five (5) minutes per person. Before speaking to the Arts & Culture Advisory Committee, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

**REASONABLE ACCOMMODATIONS:** *In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.*

*Land Acknowledgment: We acknowledge that we are holding this meeting on the traditional, ancestral, and unceded territory of the Tongva. We recognize the Tongva people as the traditional land caretakers of Tovaangar (Los Angeles basin, So. Channel Islands). We also acknowledge that Los Angeles County is home to the largest Indigenous population in the United States.*

**CALL TO ORDER/ROLL CALL**

**PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)** *Individuals who have received value of \$50 or more to communicate to the **Arts & Culture Advisory Committee** on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the **Arts & Culture Advisory Committee**. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow action on any item not on the agenda.*

**A. CONSENT**

1. **Arts and Culture Advisory Committee Meeting Minutes**

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Recommendation -

1. Approve the Regular Arts and Culture Advisory Committee Meeting Minutes
2. Alternatively, discuss and take other action related to this item.

**B. NEW BUSINESS**

2. **Programming Updates**

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Recommendation -

1. Receive programming updates and provide feedback
2. Alternatively, discuss and take other action related to this item.

3. **Cultural Development Program Updates**

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Recommendation -

1. Receive the Cultural Development Program Update and provide feedback
2. Alternatively, discuss and take other action related to this item.

4. **Cultural Arts Plan Updates**

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Recommendation -

1. Receive the Cultural Arts Plan Updates and provide feedback
2. Alternatively, discuss and take other action related to this item.

5. **Public Art Updates**

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Recommendation -

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1. Receive the Public Art Updates and provide feedback.
  2. Alternatively, discuss and take other action related to this item.

**C. UNFINISHED BUSINESS**

6. **ACC Vacancy Update**

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Recommendation -

1. Receive the ACC Vacancy Update.
2. Alternatively, discuss and take other action related to this item.

**D. REPORTS - BUDGET & INITIATIVE COMMITTEE**

**E. REPORTS - SUBCOMMITTEES**

**F. REPORTS - ARTS & CULTURE ADVISORY COMMITTEE MEMBERS**

**G. REPORTS - COUNCIL MEMBER LIAISON**

**H. REPORTS - RECREATION, PARKS AND LIBRARY DIRECTOR**

**ADJOURNMENT**

POSTED:

DATE: 09/09/2024

TIME: 5:00 pm

BY: Chelsea Shafer, Senior Administrative Specialist

REGULAR MEETING MINUTES OF THE EL SEGUNDO ARTS AND CULTURE  
ADVISORY COMMITTEE  
TUESDAY, AUGUST 27, 2024

- A. CALL TO ORDER – Chairperson Pickhaver called the meeting to order at 5:35 pm.

ROLL CALL

Chairperson Pickhaver	-	Present
Vice Chairperson Burrell	-	Present
Member Mitchell	-	Present
Member Bart	-	Present
Member Schepps	-	Present
Member Palmer	-	Present
Member Taylor	-	Absent

- B. PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

None

- C. CONSENT CALENDAR:

1. MOTION by Vice Chairperson Burrell, SECONDED by Member Bart, approving Regular Committee meeting minutes of July 23, 2024 MOTION PASSED. 6/0

- D. NEW BUSINESS

1. Hilton Garden Inn 1% Public Art Proposal

Representatives from Hilton Garden Inn presented art options to the committee to be consistent with requirements of the 1% art requirement ordinance. Committee members asked questions related to signage, fencing, and timelines associated with completing the project.

MOTION by Chairperson Pickhaver, SECONDED by Member Bart, to approve with revisions. MOTION PASSED 6/0

2. Art Walk Recap

Cultural Arts Coordinator Randy Niessen provided an update and reported on various feedback heard about the Art Walk.

Committee members asked questions related to logistics of the Art Walk, associated costs, city involvement. Staff provided additional information.

### 3. Programming Updates

Cultural Arts Coordinator Randy Niessen updated the committee on the poet laureate applications, library workshops, festival of holidays, the upcoming cultural excursion, and the next library exhibition.

Committee members asked for additional information regarding the poet laureate selection process and city policies.

### 4. Cultural Development Program Updates

Cultural Arts Coordinator Randy Niessen updated the committee on Mattel's upcoming project, various budget earmarks

### 5. Cultural Arts Plan Updates

Cultural Arts Coordinator Randy Niessen updated the committee on Rec., Park, and Library's future plans of creating a department-wide Strategic Plan.

Committee members asked about rates and fees for the consultant assisting with the plan. Staff provided additional information.

### 6. Public Art Updates

Cultural Arts Coordinator Randy Niessen updated the committee on the public art map.

Committee members asked about the status of the website. Staff provided additional information.

### 7. ACC Meeting Schedule

Chairperson Pickhaver began discussions on the November and December meeting schedule for the Committee.

The Committee members all discussed their availability during the upcoming holiday season.

MOTION by Chairperson Pickhaver to cancel the November and December meetings and hold a special meeting on December 10, SECONDED by Committee member Bart.

## E. UNFINISHED BUSINESS

### 1. ACC Vacancy Update

Chairperson Pickhaver update the committee about additional social media posts he did promoting the vacancy to the public. Cultural Arts Coordinator Randy Niessen provided additional information on received applicants and encouraged recommendations.

Committee members asked questions related to the interview and selection process for CCBs.

2. GUNDO Pride Update

Chairperson Pickhaver update the committee about the GUNDO Pride event including vendor participation, community participation and attendance.

F. REPORTS

1. BUDGET & INITIATIVE COMMITTEE

2. SUBCOMMITTEES

Cultural Arts Coordinator Randy Niessen discussed meeting the City Manager Office staff regarding ongoing public art.

3. ARTS & CULTURE ADVISORY COMMITTEE MEMBER COMMENTS

Chairperson Pickhaver notified the committee of his campaign for City Council.

4. COUNCIL MEMBER LIAISON

5. RECREATION, PARKS, AND LIBRARY DIRECTOR

Adjourned at 6:50 PM

*Chelsea Shafer*

Chelsea Shafer, Senior Administrative Specialist for  
Randy Niessen, Cultural Arts Coordinator