



# AGENDA

EL SEGUNDO CITY COUNCIL  
REGULAR MEETING  
TUESDAY, NOVEMBER 5, 2024

4:00 PM CLOSED SESSION  
6:00 PM OPEN SESSION

CITY COUNCIL CHAMBER  
350 MAIN STREET, EL SEGUNDO, CA 90245

**Drew Boyles, Mayor**  
**Chris Pimentel, Mayor Pro Tem**  
**Carol Pirsztuk, Council Member**  
**Lance Giroux, Council Member**  
**Ryan W. Baldino, Council Member**

Tracy Weaver, City Clerk  
Matthew Robinson, City Treasurer

## Executive Team

Darrell George, City Manager  
Barbara Voss, Deputy City Manager  
Saul Rodriguez, Police Chief  
Michael Allen, Community Development Dir.  
Jose Calderon, IT Director  
Aly Mancini, Recreation, Parks & Library Dir.

Mark Hensley, City Attorney  
Paul Chung, Chief Financial Officer  
George Avery, Fire Chief  
Rebecca Redyk, HR Director  
Elias Sassoon, Public Works Dir.

### MISSION STATEMENT:

“Provide a great place to live, work, and visit.”

### VISION STATEMENT:

“Be a global innovation leader where big ideas take off while maintaining our unique small-town character.”

The City Council, with certain statutory exceptions, can only act upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. Such documents may also be posted on the City's website at [www.elsegundo.org](http://www.elsegundo.org) and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Those wishing to address the City Council are requested to complete and submit to the City Clerk a "Speaker Card" located at the Council Chamber entrance. You are not required to provide personal information in order to speak, except to the extent necessary for the City Clerk to call upon you, properly record your name in meeting minutes and to provide contact information for later staff follow-up, if appropriate.

When a Council Member duly requires AB 2449 teleconferencing to attend the City Council meeting the public will also be able to access the meeting and provide public comment via Zoom. To access Zoom from a PC, Mac, iPad, iPhone, or Android device, use URL <https://zoom.us/j/81951332052> and enter PIN: 903629 or visit [www.zoom.us](http://www.zoom.us) on device of choice, click on "Join a Meeting" and enter meeting ID: 81951332052 and PIN: 903629. If joining by phone, dial 1-669-900-9128 and enter meeting ID and PIN. *To reiterate, attending a City Council meeting by Zoom will only be used when AB 2449 is used.*

NOTE: Your phone number is captured by the Zoom software and is subject to the Public Records Act, dial \*67 BEFORE dialing in to remain anonymous. Members of the public will be placed in a "listen only" mode and your video feed will not be shared with City Council or members of the public.

***REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.***

**4:00 PM CLOSED SESSION – CALL TO ORDER / ROLL CALL**

**PUBLIC COMMUNICATION – (RELATED TO CITY BUSINESS ONLY – 5-MINUTE LIMIT PER PERSON, 30-MINUTE LIMIT TOTAL)** *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. City Council and/or City Manager will respond to comments after Public Communications is closed.*

**SPECIAL ORDERS OF BUSINESS**

**RECESS INTO CLOSED SESSION:** City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City’s Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City’s Labor Negotiators.

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Threats to Significant exposure/- to litigation pursuant to (Government Code §54956.9(d)(2) or (d)(3)): -1- matter(s).

**6:00 PM – CONVENE OPEN SESSION – CALL TO ORDER / ROLL CALL**

**INVOCATION** – Pastor Kaleb Oh, United Methodist Church

**PLEDGE OF ALLEGIANCE** – Council Member Pirsztuk

**SPECIAL PRESENTATIONS**

1. Retirement - Fire Captain John Gritzmacher
2. American Indian Heritage Month Proclamation

**PUBLIC COMMUNICATIONS – (RELATED TO CITY BUSINESS ONLY – 5 MINUTE LIMIT PER PERSON, 30 MINUTE LIMIT TOTAL)** *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

**CITY MANAGER FOLLOW-UP COMMENTS** – (Related to Public Communications)

**A. PROCEDURAL MOTIONS**

**Read All Ordinances and Resolutions on the Agenda by Title Only**

Recommendation -

Approval

**B. CONSENT**

**3. City Council Meeting Minutes**

Recommendation -

1. Approve regular City Council Minutes from October 21, 2024.
2. Alternatively, discuss and take other action related to the item.

**4. Warrant Demand Register for September 23, 2024 through October 13, 2024**

Recommendation -

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 7A, 8A and 8B: warrant numbers 3052516 through 3052811, and 9003230 through 9003245.
3. Alternatively, discuss and take other action related to this item.

**5. Second Reading and Adoption of Ordinance Amending the El Segundo South Campus Specific Plan to Change the Land Use Designation of Lot 14 Within Phase II of the El Segundo South Campus Specific Plan Area**

Recommendation -

1. Waive second reading of Ordinance and its title and adopt an ordinance for Environmental Assessment No. 1360 amending El Segundo South Campus Specific Plan to change Lot 14's land use designation from Commercial/Office Mixed Use to Office/Industrial Mixed Use and finding that the project does not require preparation of a subsequent or supplemental environmental impact report or negative declaration, pursuant to California Environmental Quality Act Guidelines §§ 15162 and 15163.
2. Alternatively, discuss and take other action related to this item.

**6. On-Call Repair Services Contract for City Pump Stations with Downstream Services, Inc.**

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Recommendation -

1. Authorize the City Manager to execute a five-year public works contract with a one-time five-year option extension with Downstream Services, Inc., in the amount of \$200,000 annually, which includes \$65,484 contingency, for on-call repair services for City pump stations.
2. Alternatively, discuss and take other action related to this item.

**7. Notice of Completion for Emergency Repair of the Storm Drain Pipe and Sewer Line on Grand Avenue**

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Recommendation -

1. Adopt a motion, by four-fifths vote, to determine that there is no longer a need to continue the emergency actions approved under Resolution No. 5530, pursuant to Public Contract Code § 22050(c), for the infrastructure damage caused by an unexpected sinkhole.
2. Approve the proposed notice of completion for the associated emergency remedial actions for the damaged storm drain and sewer line at Grand Avenue and Indiana Street Project No. PW 24-11 by Williams Pipeline Contractors, Inc. to deem them complete.
3. Authorize and direct the City Clerk to file the attached notice of completion in the County Recorder's Office.
4. Alternatively, discuss and take other action related to this item.

**8. Agreement Renewal with Impex Technologies for Nutanix Virtual Web Server Licensing and Services**

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Recommendation -

1. Authorize the City Manager to execute an agreement with Impex Technologies to renew licensing and support services for Nutanix server infrastructure for a one-year term between February 1, 2025, through January 31, 2026, for \$76,253.62.
2. Alternatively, discuss and take other action related to this item.

**9. Purchase of Office Furniture for the Police Department**

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Recommendation -

1. Authorize the un-designation of \$20,000 from account 001-254-0000-1254 (Designated Police General Fund Balance) and authorize a budget appropriation of \$20,000 to account 001-400-3101-6206 (Contractual Services).
2. Alternatively, discuss and take other action related to this item.

**C. PUBLIC HEARINGS**

**D. STAFF PRESENTATIONS**

**10. Commercial Solid Waste Non-Exclusive Franchise Recommendation**

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Recommendation -

1. Review and evaluate proposals received for the provision of commercial waste management services.
2. Authorize the Mayor to execute non-exclusive franchise agreements for the provision of commercial waste management services with Athens, American Reclamation, EDCO and Waste Management, in a form approved by the City Attorney.
3. Alternatively, discuss and take other possible actions related to this item.

**11. Resolution Declaring the Existence of an Emergency and Authorizing the Award of a Contract Without Competitive Bidding for the Permanent Repair of the City of El Segundo Wiseburn Aquatics Center Pool Heaters**

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Recommendation -

1. Adopt a resolution, by four-fifths vote, declaring the existence of an emergency and authorizing the award of a contract without competitive bidding pursuant to Public Contract Code §§ 1102, 20168, and 22050 regarding the needed permanent repair work for the heaters at the Aquatic Center.
2. Authorize the City Manager to approve and execute a standard Public Works Construction Contract with Knorr Systems International to repair existing heaters at the El Segundo Wiseburn Aquatics Center for an amount of \$613,724 and authorize an additional \$86,276 as contingency funds for potential unforeseen conditions, for a total budget amount of \$700,000.
3. Alternatively, discuss and take other action related to this item.

**E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS**

**F. REPORTS - CITY CLERK**

**G. REPORTS - CITY TREASURER**

**H. REPORTS - COUNCIL MEMBERS**

COUNCIL MEMBER BALDINO

COUNCIL MEMBER GIROUX

COUNCIL MEMBER PIRSZTUK

MAYOR PRO TEM PIMENTEL

MAYOR BOYLES

**I. REPORTS - CITY ATTORNEY**

**J. REPORTS/FOLLOW-UP - CITY MANAGER**

**CLOSED SESSION**

*The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.*

**REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)**

**MEMORIALS**

**ADJOURNMENT**

POSTED:

DATE: October 31, 2024

TIME: 2:00 PM

BY: Tracy Weaver, City Clerk


# Proclamation


City of El Segundo, California





- WHEREAS,** The City of El Segundo encourages and promotes strong, diverse, and inclusive communities that recognize and celebrate efforts to bring people together for a greater good; and
- WHEREAS,** The City of El Segundo honors the Tongva people, the original inhabitants of El Segundo who have been recognized by the State of California, the California General Assembly, and by the Los Angeles County with the depiction of a Tongva women on the Los Angeles County seal; and
- WHEREAS,** The City of El Segundo recognizes that as part of Los Angeles County, we occupy land originally and still cared for by the Tongva, Tataviam, Serrano, Kizh, and Chumash people. We honor and pay respect to their elders and descendants, past, present, and future as they continue their stewardship of these lands and waters; and
- WHEREAS,** National Native American or American Indian Heritage Month was first celebrated in 1976, when Congress proclaimed Native American Awareness Week. In November of 1986 President Reagan designated American Indian Week, in November of 1990 President Bush designated National American Indian Heritage Month; and
- WHEREAS,** The celebration of American Indian Heritage Month honors the culture, resilience, history, and legacy of indigenous peoples. The City of El Segundo is committed to cultural preservation, learning and education, and values and uplifts all people.


**NOW, THEREFORE,** on this 5th day of November, 2024, the Mayor and Members of the City Council of the City of El Segundo, California, hereby proclaim the month of November 2024 American Indian Heritage Month to recognize and honor native and indigenous communities.

  
Chris Pimentel  
Mayor Pro Tem

  
Drew Boyles  
Mayor

  
Carol Pirsztuk  
Councilmember

  
Lance Giroux  
Councilmember

  
Ryan Baldino  
Councilmember



MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL  
TUESDAY, OCTOBER 15, 2024

CLOSED SESSION – Mayor Boyles called the meeting to order at 5:00 PM.

ROLL CALL

Mayor Boyles - Present  
Mayor Pro Tem Pimentel - Present  
Council Member Pirsztuk - Present  
Council Member Giroux - Present  
Council Member Baldino - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

SPECIAL ORDER OF BUSINESS:

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the agenda.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV'T CODE §54956.9(D)(1): -4- MATTER(S)

1. Scott Martinez (Retired City Fire Fighter) v. City of El Segundo, Los Angeles Superior Court Case No. 21ST CV10637.
2. Shawn Bonfield (Retired City Fire Department Battalion Chief) v. City of El Segundo, Los Angeles Superior Court Case No. 20ST CV48677.
3. Brent Beardmore (City Police Officer) v. City of El Segundo, Los Angeles Superior Court Case No. 22ST CV25047.
4. Sean Norwood (Retired Police Officer), Workers' Compensation Claim No. 1925-WC-22-0300024.

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (Government Code §54957.6): -1- MATTER(S)

1. Employee Organizations; Fire Fighters' Association (FFA)

Representative: City Manager, Darrell George, Human Resources Director, Rebecca Redyk, Laura Drottz Kalty, and Alex Volberding.

Adjourned at 5:45 PM

OPEN SESSION – Mayor Boyles called to order at 6:00 PM

ROLL CALL

Mayor Boyles - Present  
Mayor Pro Tem Pimentel - Present  
Council Member Pirsztuk - Present  
Council Member Giroux - Present  
Council Member Baldino - Present

INVOCATION – Father Alexei Smith, St. Andrew Russian Greek Catholic Church

PLEDGE OF ALLEGIANCE – Council Member Baldino

SPECIAL PRESENTATIONS:

1. Jose Calderon, Information Technology Services Director presented the new El Segundo Connect app, an online digital reporting platform for residents to report non-emergency issues regarding the city.
2. Proclamation read by Council Member Baldino, proclaiming November 3-9, 2024 as Childhood Cancer Awareness Week.
3. Commendation read by Council Member Pirsztuk, proclaiming October 2024 as National Bullying Prevention Month.

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

Kathi Adkins, resident, commended the Herald on their coverage of the upcoming election.

CITY MANAGER FOLLOW-UP COMMENTS:

- A. Read all Ordinances and Resolutions on the Agenda by Title Only.

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk to read all ordinances and resolutions on the agenda by title only. MOTION PASSED. 5/0

B. CONSENT:

4. Approve special and regular City Council meeting minutes of October 1, 2024. (Fiscal Impact: None)
5. Approve warrants demand register for September 9, 2024 through September 22, 2024 numbers 6A and 6B: warrant numbers 3052298 through 3052515, and 9003228 through 9003229. Ratify Payroll and employee benefit Checks; Checks released early due to contracts or agreement; Emergency disbursements and/or adjustments; and, Wire transfers.

(Fiscal Impact: \$6,409,058.24 (\$2,487,239.51 in check warrants and \$3,921,818.73 in wire warrants))

6. Council consensus to receive and file staff report regarding the status of the emergency repairs to the storm drain pipe and sewer line on Grand Avenue, west of Indiana Street and adopt a motion by four-fifths vote to determine the need to continue emergency action approved under Resolution No. 5503.  
(Fiscal Impact: City Council appropriated \$100,000 to account #001-400-4302-6215 (General Fund - Repairs & Maintenance) at the September 3, 2024 City Council meeting and an additional \$130,000 to account #502-400-8004-8647 (Sewer Fund - Sewer Main Repair) for the repair of the sewer line at the October 1, 2024 City Council meeting)

MOTION by Council Member Giroux, SECONDED by Council Member Baldino, approving Consent items 4, 5, and 6. MOTION PASSED. 5/0

PULLED ITEMS: None

C. PUBLIC HEARING:

7. Introduction of an Ordinance to Amend the El Segundo South Campus Specific Plan to Change the Land Use Designation of Lot 14 Within Phase II of the El Segundo South Campus Specific Plan Area and Resolution Approving Addendum No. 2 to the Final Environmental Impact Report  
(Fiscal Impact: None)

Mayor Boyles stated this was the time and place to conduct a public hearing introducing an ordinance amending El Segundo South Campus Specific Plan to change Lot 14's land use designation from Commercial/Office Mixed Use to Office/Industrial Mixed Use and finding that the project does not require preparation of a subsequent or supplemental environmental impact report or negative declaration, pursuant to California Environmental Quality Act Guidelines §§ 15162 and 15163.

City Clerk Weaver stated that proper notice had been given in a timely manner and that no written communication had been received.

Jazmin Farias, Planning Technician and Michael Allen, Community Development Director gave a presentation and answered Council's questions.

Public Input:

Alex Rose, Executive Vice President, Continental Development Corporation commented on the project and answered Council's questions.

MOTION by Mayor Pro Tem Pimentel, SECONDED by Council Member Baldino to close the public hearing. MOTION PASSED. 5/0

Council discussion

MOTION by Council Member Pirsztuk, SECONDED by Mayor Pro Tem Pimentel to accept the Resolution as written, no amendments. MOTION PASSED. 3/2 Yes: Boyles Pimentel Pirsztuk No: Giroux Baldino

Mark Hensley, City Attorney read by title only:

RESOLUTION NO. 5518

A RESOLUTION APPROVING AN ADDENDUM (EA-1360) TO THE EL SEGUNDO SOUTH CAMPUS SPECIFIC PLAN ENVIRONMENTAL IMPACT REPORT APPROVED UNDER EA-905 FOR A LAND USE CHANGE OF LOT 14 WITHIN PHASE II OF THE EL SEGUNDO SOUTH CAMPUS SPECIFIC PLAN AREA PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

MOTION by Council Member Pirsztuk, SECONDED by Mayor Pro Tem Pimentel adopting Resolution No. 5518. MOTION PASSED. 3/2 Yes: Boyles Pimentel Pirsztuk No: Giroux Baldino

Mark Hensley, City Attorney read by title only:

ORDINANCE NO. 1665

AN ORDINANCE AMENDING THE EL SEGUNDO SOUTH CAMPUS SPECIFIC PLAN (ESSCSP) MODIFYING LAND USE DESIGNATION OF LOT 14 (OF THE ESSCSP) FROM COMMERCIAL/OFFICE MIXED USE (CMU) TO OFFICE/INDUSTRIAL MIXED USE (O/I MU).  
(Environmental Assessment No. EA-1360 and Specific Plan Amendment No. SPA 24-01).

Mayor Boyles introduced the ordinance. Second reading and possible adoption is scheduled for the regular City Council meeting of November 5, 2024.

D. STAFF PRESENTATIONS:

8. Revised Athletic Field/Facility Use and Allocation Policy  
(Fiscal Impact: None)

Aly Mancini, Recreation, Parks, and Library Director gave a presentation

Council Discussion

Council consensus directing staff to review the Athletic Field/Facility Use and Allocation policy, once reviewed and revised, the policy is to be reviewed by the Parks and Recreation Commission. Once the Parks and Recreation Commission has reviewed and approved, the policy will then be brought back to Council for final approval. The timeline was set at six (6) months.

9. Update on Joint Use Agreement Between the City of El Segundo and the El Segundo Unified School District  
(Fiscal Impact: None)

Aly Mancini, Recreation, Parks, and Library Director gave a presentation.

#### Council Discussion

Council consensus to receive and file the presentation.

10. PATCHES Program Quarterly Update  
(Fiscal Impact: None)

Luke Muir, Lieutenant, Barbara Voss, Deputy City Clerk, and Saul Rodriguez, Police Chief gave a presentation.

#### Council discussion

Council consensus to receive and file the presentation.

E. COMMITTEES, COMISSIONS AND BOARDS PRESENTATIONS: None

F. REPORTS – CITY CLERK – Stated the Cambria Hotel, 199 Continental Blvd will begin in person voting on October 26<sup>th</sup> and both the El Segundo Public Library and Da Vinci Schools will begin in person voting on November 2<sup>nd</sup>. The times are from 10:00 AM – 7:00 PM and on election day the centers will open at 7:00 AM and close at 8:00 PM.

G. REPORTS – CITY TREASURER – Not present

H. REPORTS – COUNCIL MEMBERS

Council Member Baldino – Commented on the ES Connect app that reminded him of the dates for two upcoming Halloween events; Pumpkin Palooza and Halloween Frolics. Wished everyone a safe Halloween.

Council Member Giroux – No report

Council Member Pirsztuk – Welcomed Capriotti's Sandwich shop and Cambium to El Segundo.

Mayor Pro Tem Pimentel – Met with Edison regarding the high electrical demand for businesses in El Segundo, will attend the South Bay Aerospace Alliance on Thursday, attended the Homelessness Task Force meeting, mentioned L'Oreal is hosting the "Day of the Girl" on Wednesday, October 16, 2024, reported on the LAX train and the "people mover" that is set to open in 2026, Sanitation meeting was cancelled for this week, attended a meeting regarding the Los Angeles water recycling program, mentioned the K Line will open on October 30, 2024 and the

ITC will meet on Monday, October 21, 2024 regarding measure M funds and the city of Inglewood.

Mayor Boyles – Congratulated Slice and Pint on the opening of their new restaurant in Redondo Beach, attended the Hot Wheel event at Mattel, toured PCH with the City Manager, Public Works Director and Julie Stolnak, attended the ribbon cutting for Capriotti's and attended the Santa Monica Innovation Hub Technology Street Fair for LA Tech Week and thanked Barbara Voss and her staff on an excellent event and coverage of the event.

- I. REPORTS – CITY ATTORNEY – No report
- J. REPORTS/FOLLOW-UP – CITY MANAGER – Gave an update on Hyperion Plant.

MEMORIAL – None

Adjourned at 8:47 PM

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Tracy Weaver, City Clerk



## City Council Agenda Statement

Meeting Date: November 5, 2024

Agenda Heading: Consent

Item Number: B.4

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### **TITLE:**

Warrant Demand Register for September 23, 2024 through October 13, 2024

### **RECOMMENDATION:**

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 7A, 8A and 8B: warrant numbers 3052516 through 3052811, and 9003230 through 9003245.
3. Alternatively, discuss and take other action related to this item.

### **FISCAL IMPACT:**

The warrants presented were drawn in payment of demands included within the FY 2024-2025 Adopted Budget. The total of \$7,128,436.69 (\$2,192,954.11 in check warrants and \$4,935,482.58 in wire warrants) are for demands drawn on the FY 2024-2025 Budget.

### **BACKGROUND:**

California Government Code Section 37208 provides General Law cities flexibility in how budgeted warrants, demands, and payroll are audited and ratified by their legislative body. Pursuant to Section 37208 of the California Government Code, warrants drawn in payments of demands are certified by the City's Chief Financial Officer and City Manager as conforming to the authorized expenditures set forth in the City Council adopted budget need not be audited by the City Council prior to payment, but may be presented to the City Council at the first meeting after delivery.

In government finance, a warrant is a written order to pay that instructs a federal, state, county, or city government treasurer to pay the warrant holder on demand or after a specific date. Such warrants look like checks and clear through the banking system like

## **Warrant Demand Register**

**November 5, 2024**

**Page 2 of 2**

checks. Warrants are issued for payroll to individual employees, accounts payable to vendors, to local governments, and to companies or individual taxpayers receiving a refund.

### **DISCUSSION:**

The attached Warrants Listing delineates the warrants that have been paid for the period identified above. The Chief Financial Officer certifies that the listed warrants were drawn in payment of demands conforming to the adopted budget and that these demands are being presented to the City Council at its first meeting after the delivery of the warrants.

### **CITY STRATEGIC PLAN COMPLIANCE:**

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy A: Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support programs and projects.

### **PREPARED BY:**

Liz Lydic, Management Analyst

### **REVIEWED BY:**

Wei Cao, CPA, CPFO, Finance Manager

### **APPROVED BY:**

Barbara Voss, Deputy City Manager

### **ATTACHED SUPPORTING DOCUMENTS:**

1. Register 7a - summary
2. Register 7b - summary
3. Register 8a - summary



CITY OF EL SEGUNDO  
WARRANTS TOTALS BY FUND

DATE OF APPROVAL: AS OF 10/15/24

REGISTER # 7a

3052516	-	3052599	
9003230	-	9003233	
001		GENERAL FUND	387,509.31
003		EXPENDABLE TRUST FUND - OTHER	10,500.00
104		TRAFFIC SAFETY FUND	-
106		STATE GAS TAX FUND	21,312.00
108		ASSOCIATED RECREATION ACTIVITIES FUND	-
109		ASSET FORFEITURE FUND	-
110		MEASURE "R"	-
111		COMM. DEVEL. BLOCK GRANT	-
112		PROP "A" TRANSPORTATION	-
114		PROP "C" TRANSPORTATION	-
115		AIR QUALITY INVESTMENT PROGRAM	-
116		HOME SOUND INSTALLATION FUND	-
117		HYPERION MITIGATION FUND	64.26
118		TDARTICLE 3 - SB 821 BIKEWAY FUND	-
119		MTA GRANT	-
121		FEMA	-
120		C.O.P.S. FUND	-
122		L.A.W.A. FUND	-
123		PSAF PROPERTY TAX PUBLIC SAFETY	-
124		FEDERAL GRANTS	-
125		STATE GRANT	-
126		A/P CUPA PROGRAM OVERSIGHT SURCHARGE	129.85
127		MEASURE "M"	-
128		SB-1	-
129		CERTIFIED ACCESS SPECIALIST PROGRAM	-
130		AFFORDABLE HOUSING	-
131		COUNTY STORM WATER PROGRAM	-
132		MEASURE "B"	-
202		ASSESSMENT DISTRICT #73	-
301		CAPITAL IMPROVEMENT FUND	59,492.00
302		INFRASTRUCTURE REPLACEMENT FUND	-
311		DEVELOPER IMPACT FEES - GENERAL GOVERNME	-
312		DEVELOPER IMPACT FEES - LAW ENFORCEMENT	-
313		DEVELOPER IMPACT FEES - FIRE PROTECTION	-
314		DEVELOPER IMPACT FEES - STORM DRAINAGE	-
315		DEVELOPER IMPACT FEES - WATER DISTRIBUTI	-
316		DEVELOPER IMPACT FEES - WASTEWATER COLLE	-
317		DEVELOPER IMPACT FEES - LIBRARY	9,516.99
318		DEVELOPER IMPACT FEES - PUBLIC MEETING	-
319		DEVELOPER IMPACT FEES - AQUATICS CENTER	-
320		DEVELOPER IMPACT FEES - PARKLAND	-
405		FACILITIES MAINTENANCE	-
501		WATER UTILITY FUND	52,207.73
502		WASTEWATER FUND	9,200.00
503		GOLF COURSE FUND	-
504		SENIOR HOUSING CITY ATTORNEY	29.80
505		SOLID WASTE FUND	-
601		EQUIPMENT REPLACEMENT	-
602		LIABILITY INSURANCE	1,260.72
603		WORKERS COMP. RESERVE/INSURANCE	15.50
701		RETIRED EMP. INSURANCE	-
702		EXPENDABLE TRUST FUND - DEVELOPER FEES	-
703		EXPENDABLE TRUST FUND - OTHER	-
704		EXPENDABLE TRUST FUND - OTHER	795.35
708		OUTSIDE SERVICES TRUST	-
		TOTAL WARRANTS	<u>552,033.51</u>

STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Chief Financial Officer's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

NOTES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER:

CITY MANAGER:

DATE:

*Tracy* 9/30/24

DATE:

*Dee*  
10-1-24

CITY OF EL SEGUNDO  
WARRANTS TOTALS BY DEPARTMENT  
AS OF 10/15/24  
REGISTER # 7a

DEPT#	NAME	TOTAL
<b>GENERAL FUND DEPARTMENTAL EXPENDITURES</b>		
<b>GENERAL GOVERNMENT</b>		
1101	City Council	28.15
1201	City Treasurer	30.42
1300	City Clerk	467.13
2101	City Manager	17.26
2102	Communications	98.34
2103	El Segundo Media	17.27
2201	City Attorney	53,049.90
2401	Economic Development	
2402	Planning	
2405	Human and Health Services	
2500	Administrative Services	45,033.85
2601	Government Buildings	60,787.74
2900	Nondepartmental	26,661.79
6100	Library	13,019.74
		199,211.59
<b>PUBLIC SAFETY</b>		
3100	Police	18,542.77
3200	Fire	26,718.28
2403	Building Safety	
2404	Plng/Bldg Sfty Administration	122.83
		45,383.88
<b>PUBLIC WORKS</b>		
4101	Engineering	3,114.91
4200	Streets	67,137.22
4300	Wastewater	2,891.95
4601	Equipment Maintenance	
4801	Administration	311.09
		73,455.17
<b>COMMUNITY DEVELOPMENT</b>		
5100,5200	Recreation & Parks	9,461.32
5400	CAMPS	4,119.69
		13,581.01
<b>EXPENDITURES</b>		
	CAPITAL IMPROVEMENT	59,492.00
	ALL OTHER ACCOUNTS	160,909.86
	<b>TOTAL WARRANTS</b>	552,033.51

**CITY OF EL SEGUNDO  
 PAYMENTS BY WIRE TRANSFER  
 09/23/24 THROUGH 09/29/24**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
9/27/2024	Cal Pers	46,526.75	FY2024-2025 Unfunded Acc'd Liab-Police 1st Tier 28
9/27/2024	Cal Pers	39,781.42	FY2024-2025 Unfunded Acc'd Liab-Fire Classic 30168
9/27/2024	Cal Pers	30,991.00	FY2024-2025 Unfunded Acc'd Liab-Misc Classic 27
9/27/2024	Mission Square	63,992.25	457 payment Vantagepoint
9/27/2024	Mission Square	1,123.20	401(a) payment Vantagepoint
9/27/2024	Mission Square	3,048.85	401(a) payment Vantagepoint
9/27/2024	Mission Square	100.00	IRA payment Vantagepoint
9/27/2024	ExpertPay	5,134.52	EFT Child support payment
09/16/24-09/22/24	Workers Comp Activity	477.00	Corvel checks issued/(voided)
09/16/24-09/22/24	Liability Trust - Claims	-	Claim checks issued/(voided)
09/16/24-09/22/24	Retiree Health Insurance	-	Health Reimbursement checks issued
		<u>191,174.99</u>	

**DATE OF RATIFICATION: 09/27/24  
 TOTAL PAYMENTS BY WIRE:**

**191,174.99**

Certified as to the accuracy of the wire transfers by:

	<u>9/27/24</u>
Treasury & Customer Services Manager	Date
	<u>9/30/24</u>
Chief Financial Officer	Date
	<u>10-1-24</u>
City Manager	Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO  
WARRANTS TOTALS BY FUND

DATE OF APPROVAL: AS OF 10/15/24

REGISTER # 7b

3052600 - 3052693		
9003234 - 9003243		
001	GENERAL FUND	362,134.87
003	EXPENDABLE TRUST FUND - OTHER	8,000.00
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	-
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	12,210.84
110	MEASURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	14,063.94
114	PROP "C" TRANSPORTATION	-
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	-
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
121	FEMA	-
120	C.O.P.S. FUND	2,999.00
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	-
125	STATE GRANT	-
126	A/P CUPA PROGRAM OVERSIGHT SURCHARGE	622.74
127	MEASURE "M"	-
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	-
132	MEASURE "B"	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	16,323.57
302	INFRASTRUCTURE REPLACEMENT FUND	-
311	DEVELOPER IMPACT FEES - GENERAL GOVERNME	-
312	DEVELOPER IMPACT FEES - LAW ENFORCEMENT	-
313	DEVELOPER IMPACT FEES - FIRE PROTECTION	-
314	DEVELOPER IMPACT FEES - STORM DRAINAGE	-
315	DEVELOPER IMPACT FEES - WATER DISTRIBUTI	-
316	DEVELOPER IMPACT FEES - WASTEWATER COLLE	-
317	DEVELOPER IMPACT FEES - LIBRARY	-
318	DEVELOPER IMPACT FEES - PUBLIC MEETING	-
319	DEVELOPER IMPACT FEES - AQUATICS CENTER	-
320	DEVELOPER IMPACT FEES - PARKLAND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	297,695.02
502	WASTEWATER FUND	30,962.95
503	GOLF COURSE FUND	-
504	SENIOR HOUSING CITY ATTORNEY	-
505	SOLID WASTE FUND	73,580.40
601	EQUIPMENT REPLACEMENT	4,804.22
602	LIABILITY INSURANCE	-
603	WORKERS COMP. RESERVE/INSURANCE	-
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	11,433.95
703	EXPENDABLE TRUST FUND - OTHER	-
704	EXPENDABLE TRUST FUND - OTHER	1,617.11
708	OUTSIDE SERVICES TRUST	19,789.15
	<b>TOTAL WARRANTS</b>	<b>856,237.76</b>

STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Chief Financial Officer's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

NOTES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER:

CITY MANAGER:

DATE:

DATE:

*Paul Uy* 10/17/24

*Dee Deo*  
10/7/24

CITY OF EL SEGUNDO  
WARRANTS TOTALS BY DEPARTMENT  
AS OF 10/15/24  
REGISTER # 7b

DEPT#	NAME	TOTAL
<b>GENERAL FUND DEPARTMENTAL EXPENDITURES</b>		
<b>GENERAL GOVERNMENT</b>		
1101	City Council	4,694.79
1201	City Treasurer	
1300	City Clerk	2,546.17
2101	City Manager	2,900.00
2102	Communications	8,280.00
2103	El Segundo Media	5,702.71
2201	City Attorney	
2401	Economic Development	7,903.55
2402	Planning	301.00
2405	Human and Health Services	600.00
2500	Administrative Services	25,775.43
2601	Government Buildings	7,542.48
2900	Nondepartmental	39,968.53
6100	Library	11,683.84
		117,898.50
<b>PUBLIC SAFETY</b>		
3100	Police	112,813.91
3200	Fire	36,172.19
2403	Building Safety	
2404	Plng/Bldg Sfty Administration	88.48
		149,074.58
<b>PUBLIC WORKS</b>		
4101	Engineering	43.58
4200	Streets	25,427.75
4300	Wastewater	
4601	Equipment Maintenance	1,512.62
4801	Administration	204.83
		27,188.78
<b>COMMUNITY DEVELOPMENT</b>		
5100,5200	Recreation & Parks	16,668.73
5400	CAMPS	29.95
		16,698.68
<b>EXPENDITURES</b>		
	CAPITAL IMPROVEMENT	16,323.57
	ALL OTHER ACCOUNTS	529,053.65
	<b>TOTAL WARRANTS</b>	856,237.76

**CITY OF EL SEGUNDO  
 PAYMENTS BY WIRE TRANSFER  
 09/30/24 THROUGH 10/06/24**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
9/30/2024	IRS	408,963.75	Federal 941 Deposit
9/30/2024	Employment Development	9,598.00	State SDI payment
9/30/2024	Employment Development	93,091.55	State PIT Withholding
10/2/2024	Cal Pers	49,600.40	EFT Retirement Safety Police Classic - 1st Tier 28
10/2/2024	Cal Pers	66,386.24	EFT Retirement Misc - PEPRA New 26013
10/2/2024	Cal Pers	60,325.02	EFT Retirement Safety Fire- Classic 30168
10/2/2024	Cal Pers	40,806.07	EFT Retirement Safety-Police-PEPRA New 25021
10/2/2024	Cal Pers	32,934.71	EFT Retirement Misc - Classic 27
10/2/2024	Cal Pers	22,545.78	EFT Retirement Safety-Fire-PEPRA New 25020
10/2/2024	Cal Pers	17,817.68	EFT Retirement Sfty Police Classic-2nd Tier 30169
10/2/2024	Credit Card Fees	674.19	Credit Card Fees - August 2024
09/23/24-09/29/24	Workers Comp Activity	26,181.12	Corvel checks issued/(voided)
09/23/24-09/29/24	Liability Trust - Claims	195,954.08	Claim checks issued/(voided)
09/23/24-09/29/24	Retiree Health Insurance	-	Health Reimbursement checks issued
		<u>1,024,878.59</u>	

**DATE OF RATIFICATION: 10/04/24**

**TOTAL PAYMENTS BY WIRE:**

1,024,878.59

Certified as to the accuracy of the wire transfers by:

	<u>10/4/24</u>
Treasury & Customer Services Manager	Date
	<u>10/7/24</u>
Chief Financial Officer	Date
	<u>10/7/24</u>
City Manager	Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO  
WARRANTS TOTALS BY FUND

3052694 - 3052811		
9003244 - 9003245		
001	GENERAL FUND	480,619.22
003	EXPENDABLE TRUST FUND - OTHER	6,521.43
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	-
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	3,942.61
110	MEASURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	119,226.77
114	PROP "C" TRANSPORTATION	-
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	-
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
121	FEMA	-
120	C.O.P.S. FUND	-
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	165.92
124	FEDERAL GRANTS	-
125	STATE GRANT	-
126	A/P CUPA PROGRAM OVERSIGHT SURCHARGE	1,121.86
127	MEASURE "M"	-
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	-
132	MEASURE "B"	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	75,978.36
302	INFRASTRUCTURE REPLACEMENT FUND	-
311	DEVELOPER IMPACT FEES - GENERAL GOVERNME	-
312	DEVELOPER IMPACT FEES - LAW ENFORCEMENT	-
313	DEVELOPER IMPACT FEES - FIRE PROTECTION	-
314	DEVELOPER IMPACT FEES - STORM DRAINAGE	-
315	DEVELOPER IMPACT FEES - WATER DISTRIBUTI	-
316	DEVELOPER IMPACT FEES - WASTEWATER COLLE	-
317	DEVELOPER IMPACT FEES - LIBRARY	-
318	DEVELOPER IMPACT FEES - PUBLIC MEETING	-
319	DEVELOPER IMPACT FEES - AQUATICS CENTER	-
320	DEVELOPER IMPACT FEES - PARKLAND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	26,937.70
502	WASTEWATER FUND	4,781.40
503	GOLF COURSE FUND	-
504	SENIOR HOUSING CITY ATTORNEY	268.20
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	61,267.23
602	LIABILITY INSURANCE	3,665.40
603	WORKERS COMP. RESERVE/INSURANCE	-
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	186.74
703	EXPENDABLE TRUST FUND - OTHER	-
704	EXPENDABLE TRUST FUND - OTHER	-
708	OUTSIDE SERVICES TRUST	-
	<b>TOTAL WARRANTS</b>	<b>784,682.84</b>

DATE OF APPROVAL: AS OF 11/5/24

REGISTER # 8a

STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Chief Financial Officer's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

NOTES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER:

CITY MANAGER:

DATE:

DATE:

*Paul J. [Signature]* 10/15/24

*[Signature]*  
10/15/24

CITY OF EL SEGUNDO  
WARRANTS TOTALS BY DEPARTMENT  
AS OF 11/5/24  
REGISTER # 8a

DEPT#	NAME	TOTAL
<b>GENERAL FUND DEPARTMENTAL EXPENDITURES</b>		
<b>GENERAL GOVERNMENT</b>		
1101	City Council	
1201	City Treasurer	
1300	City Clerk	9.84
2101	City Manager	34.41
2102	Communications	26,918.00
2103	El Segundo Media	
2201	City Attorney	74,689.20
2401	Economic Development	
2402	Planning	2,491.00
2405	Human and Health Services	1,105.00
2500	Administrative Services	78,531.60
2601	Government Buildings	36,671.23
2900	Nondepartmental	70.84
6100	Library	5,616.40
		<hr/> 226,137.52
<b>PUBLIC SAFETY</b>		
3100	Police	10,681.56
3200	Fire	33,748.77
2403	Building Safety	
2404	Plng/Bldg Sfty Administration	
		<hr/> 44,430.33
<b>PUBLIC WORKS</b>		
4101	Engineering	5,835.00
4200	Streets	30,566.12
4300	Wastewater	528.42
4601	Equipment Maintenance	1,288.64
4801	Administration	
		<hr/> 38,218.18
<b>COMMUNITY DEVELOPMENT</b>		
5100,5200	Recreation & Parks	69,404.74
5400	CAMPS	1,696.24
		<hr/> 71,100.98
<b>EXPENDITURES</b>		
	<b>CAPITAL IMPROVEMENT</b>	75,978.36
	<b>ALL OTHER ACCOUNTS</b>	328,817.47
	<b>TOTAL WARRANTS</b>	<hr/> <hr/> 784,682.84



**CITY OF EL SEGUNDO  
 PAYMENTS BY WIRE TRANSFER  
 10/07/24 THROUGH 10/13/24**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
10/7/2024	Unum	124.50	Long Term Care Premium - October 2024
10/10/2024	Cal Pers	694,219.15	EFT Health Insurance Payment
10/10/2024	West Basin	2,574,775.51	H2O payment
10/11/2024	IRS	284,386.96	Federal 941 Deposit
10/11/2024	Employment Development	5,338.88	State SDI payment
10/11/2024	Employment Development	67,372.18	State PIT Withholding
10/11/2024	Mission Square	62,953.35	457 payment Vantagepoint
10/11/2024	Mission Square	1,123.20	401(a) payment Vantagepoint
10/11/2024	Mission Square	3,048.85	401(a) payment Vantagepoint
10/11/2024	Mission Square	100.00	IRA payment Vantagepoint
10/11/2024	ExpertPay	5,134.52	EFT Child support payment
09/30/24-10/06/24	Workers Comp Activity	9,897.20	Corvel checks issued/(voided)
09/30/24-10/06/24	Liability Trust - Claims	-	Claim checks issued/(voided)
09/30/24-10/06/24	Retiree Health Insurance	10,954.70	Health Reimbursement checks issued
		<u>3,719,429.00</u>	

**DATE OF RATIFICATION: 10/11/24**

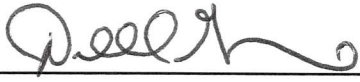
**TOTAL PAYMENTS BY WIRE:**

**3,719,429.00**

Certified as to the accuracy of the wire transfers by:

  
 Treasury & Customer Services Manager      10/11/24  
 Date

  
 Chief Financial Officer      10/15/24  
 Date

  
 City Manager      10/15/24  
 Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.



## City Council Agenda Statement

Meeting Date: November 5, 2024

Agenda Heading: Consent

Item Number: B.5

---

### **TITLE:**

Second Reading and Adoption of Ordinance Amending the El Segundo South Campus Specific Plan to Change the Land Use Designation of Lot 14 Within Phase II of the El Segundo South Campus Specific Plan Area

### **RECOMMENDATION:**

1. Waive second reading of Ordinance and its title and adopt an ordinance for Environmental Assessment No. 1360 amending El Segundo South Campus Specific Plan to change Lot 14's land use designation from Commercial/Office Mixed Use to Office/Industrial Mixed Use and finding that the project does not require preparation of a subsequent or supplemental environmental impact report or negative declaration, pursuant to California Environmental Quality Act Guidelines §§ 15162 and 15163.
2. Alternatively, discuss and take other action related to this item.

### **FISCAL IMPACT:**

None.

### **BACKGROUND:**

On September 12, 2024, the Planning Commission held a duly noticed public hearing and discussion, recommending City Council approve proposed Addendum No. 2 to the Environmental Impact Report (EIR) approved under EA-905 to analyze the land use change of Lot 14 within Phase II of the ESSCSP Area pursuant to California Environmental Quality Act (CEQA). And approve the proposed ordinance to modify the El Segundo South Campus Specific Plan (ESSCSP) land use designation for Lot 14 from Commercial/Office Mixed Use to Office/Industrial Mixed Use. The proposed land use change would expand permitted uses for Lot 14 to include data centers, general storage and warehousing, high and medium bay labs, light industrial uses, and parking structures and surface parking lots.

## **Second Reading and Adoption of Ordinance Amending ESSCSP**

**November 5, 2024**

**Page 2 of 3**

On October 15, 2024, City Council conducted a public hearing to consider the Planning Commission's recommendations on Addendum No. 2 to the EIR approved under EA-905 and the proposed amendments to the ESSCSP. After discussing the item, City Council adopted Resolution No. 5518 approving Addendum No. 2 to the El Segundo South Campus Specific Plan Environmental Impact Report approved under EA-905 for a land use change within Phase II of the ESSCSP area pursuant to CEQA and introduced the ordinance for first reading.

### **DISCUSSION:**

City Council may waive the second reading of the ordinance and its title, and adopt it as introduced on October 15, 2024. If the ordinance is adopted by City Council at its November 5, 2024 meeting, the effective date of the ordinance will be December 5, 2024, 30 days from the adoption date.

The proposed project amends the ESSCSP land use designation for Lot 14 from Commercial/Office Mixed Use to Office/Industrial Mixed Use; which expands the permitted uses for Lot 14 to include data centers, general storage and warehousing, high and medium bay labs, light industrial uses, and parking structures and surface parking lots, and includes the amended requested by City Council.

### **CITY STRATEGIC PLAN COMPLIANCE:**

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy C: Maintain an innovative General Plan to ensure responsible growth while preserving El Segundo's quality of life and small-town character.

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy A: Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support programs and projects.

Strategy C: Implement strategic initiatives to attract new businesses and foster business to business networking and collaboration to retain and grow existing businesses.

Strategy D: Implement community planning, land use, and enforcement policies that encourage growth while preserving El Segundo's quality of life and small-town character.

### **PREPARED BY:**

Jazmin Farias, Planning Technician

### **REVIEWED BY:**

Michael Allen, Community Development Director

### **APPROVED BY:**

Barbara Voss, Deputy City Manager

**ATTACHED SUPPORTING DOCUMENTS:**

1. Ordinance Amending El Segundo South Campus Specific Plan and Exhibit B

Draft Ordinance

and

Exhibit “B”:

El Segundo South Campus Specific Plan (as  
amended)

This exhibit can be found at the following link:

[https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:  
3c6269db-a84a-462c-b5a3-ec3f19f3a098](https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:3c6269db-a84a-462c-b5a3-ec3f19f3a098)



## City Council Agenda Statement

Meeting Date: November 5, 2024

Agenda Heading: Consent

Item Number: B.6

---

### TITLE:

On-Call Repair Services Contract for City Pump Stations with Downstream Services, Inc.

### RECOMMENDATION:

1. Authorize the City Manager to execute a five-year public works contract with a one-time five-year option extension with Downstream Services, Inc., in the amount of \$200,000 annually, which includes \$65,484 contingency, for on-call repair services for City pump stations.
2. Alternatively, discuss and take other action related to this item.

### FISCAL IMPACT:

Included in the adopted FY 2024-25 Budget.

Amount Budgeted in FY 2024-25: \$200,000 (\$1,000,000 over a five-year period)

Additional Appropriation: None

Account Number(s): 502-400-4301-6206 (Sewer Fund contractual services)

### BACKGROUND:

The City's existing five-year pump station maintenance and emergency repair contract is expiring on December 31, 2024. A new contract is needed to ensure efficient and safe operations of the City's nine wastewater, three stormwater, and one water booster pump stations.

The five-year contract scope includes the following critical activities:

- Semi-annual monitoring and maintenance;
- On-call emergency services;
- As-needed repairs to equipment, including emergency repairs and replacement of major pump components; and

# **Public Works On-Call Contract for Pump Stations Maintenance and Repair Services**

**November 5, 2024**

**Page 2 of 3**

- Updating individual Standard Operation Procedures and Emergency Operation Procedures for all pump stations.

Equipment to be maintained and repaired includes but is not limited to motors, pumps, sump pumps, wet wells, dry pits and control panels at these 13 pump station locations.

On August 20, 2024, the City Council adopted a resolution to approve the plans and specifications for this project and authorized staff to advertise the project for bids.

## **DISCUSSION:**

On September 25, 2024, the City Clerk received and opened one bid from Downstream Services, Inc. (Downstream) in the amount of \$134,514 annually for five years.

The staff checked references and the contractor's license status and found the performance of their work to be satisfactory. Downstream has satisfactorily provided these same services for the City of El Segundo and other public agencies over the past several years.

With the City Council's authorization, the new contract term will be from January 1, 2025, through December 31, 2030, with a one-time five-year option extension.

## **CITY STRATEGIC PLAN COMPLIANCE:**

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained, including streets, entryways, and facilities.

Goal 2: Optimize Community Safety and Preparedness

Strategy C: Protect and prepare the El Segundo Community and staff for any emergency, disaster, or environmental violation.

## **PREPARED BY:**

Arianne Bola, Sr. Engineer Associate

## **REVIEWED BY:**

Elias Sassoon, Public Works Director

## **APPROVED BY:**

Barbara Voss, Deputy City Manager

**Public Works On-Call Contract for Pump Stations Maintenance and Repair  
Services**

**November 5, 2024**

**Page 3 of 3**

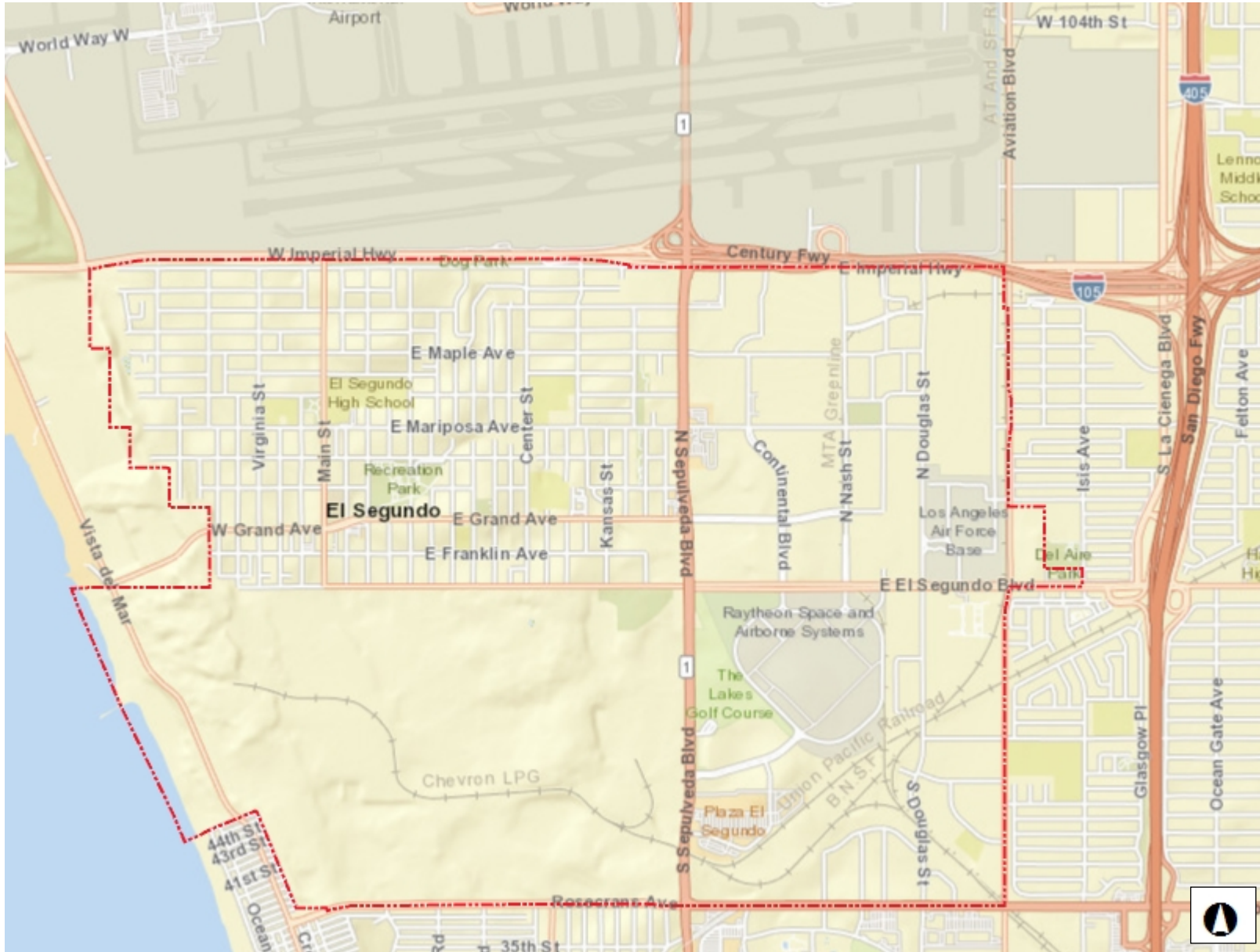
**ATTACHED SUPPORTING DOCUMENTS:**

1. Vicinity Map
2. Location Map





# PW 24-07: Pump Stations Maintenance and On-Call Repair Services Project Vicinity Map



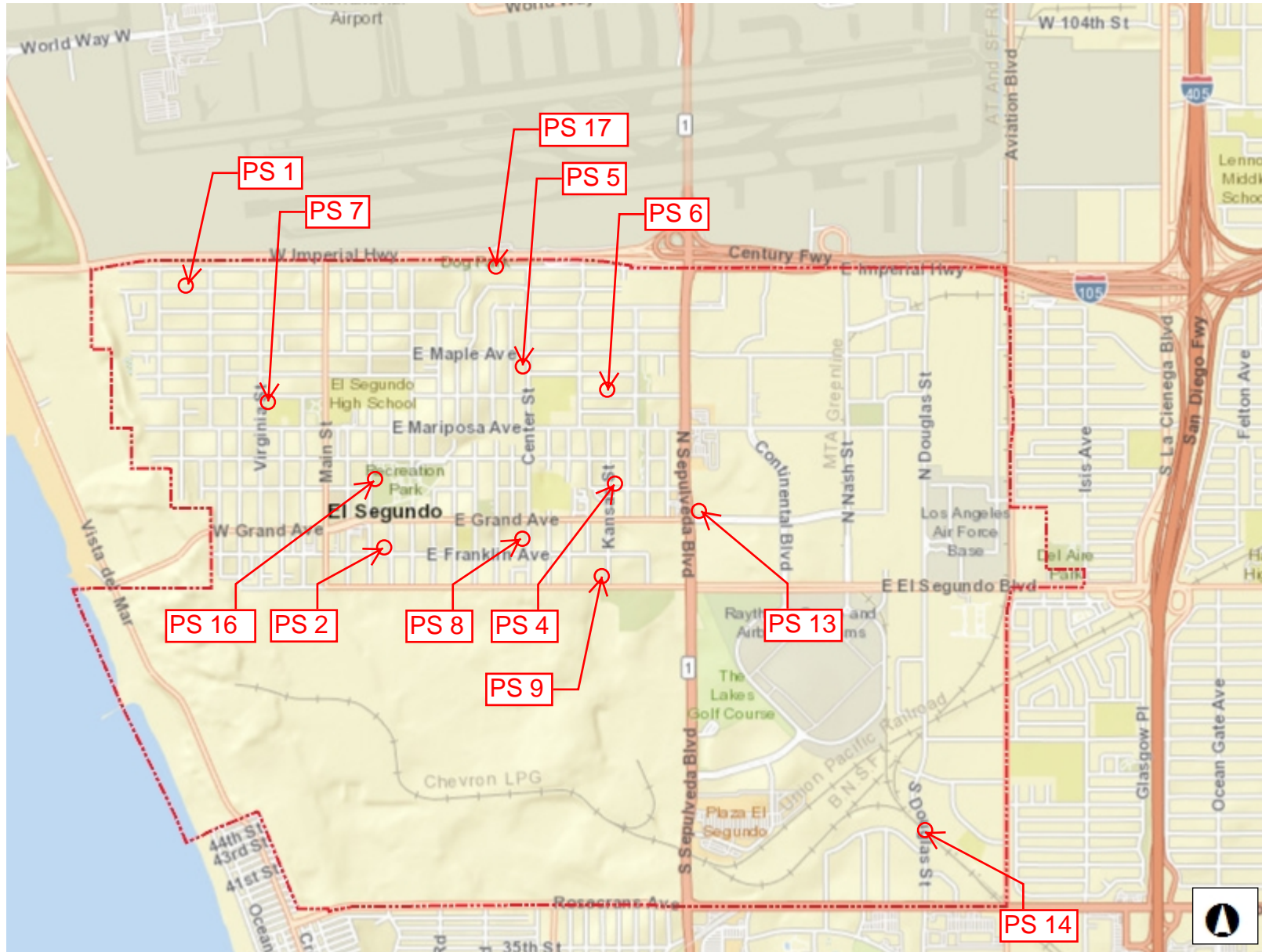
6,018.7 0 3,009.33 6,018.7 Feet

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere

*DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. The City of El Segundo will not be held responsible for any claims, losses or damages resulting from the use of this map.*



# PW 24-07: Pump Stations Maintenance and On-Call Repair Services Project Location Map



6,018.7 0 3,009.33 6,018.7 Feet

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere

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## City Council Agenda Statement

Meeting Date: November 5, 2024

Agenda Heading: Consent

Item Number: B.7

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### TITLE:

Notice of Completion for Emergency Repair of the Storm Drain Pipe and Sewer Line on Grand Avenue

### RECOMMENDATION:

1. Adopt a motion, by four-fifths vote, to determine that there is no longer a need to continue the emergency actions approved under Resolution No. 5530, pursuant to Public Contract Code § 22050(c), for the infrastructure damage caused by an unexpected sinkhole.
2. Approve the proposed notice of completion for the associated emergency remedial actions for the damaged storm drain and sewer line at Grand Avenue and Indiana Street Project No. PW 24-11 by Williams Pipeline Contractors, Inc. to deem them complete.
3. Authorize and direct the City Clerk to file the attached notice of completion in the County Recorder's Office.
4. Alternatively, discuss and take other action related to this item.

### FISCAL IMPACT:

The total project cost was \$230,801.03.

City Council appropriated \$100,000 to account #001-400-4302-6215 (General Fund - Repairs & Maintenance) at the September 3, 2024, City Council meeting.

City Council appropriated an additional \$135,000 from account #502-400-8004-8647 (Sewer Fund -Sewer Main Repair) for the repair of the sewer line at the October 1, 2024, City Council meeting.

# **Notice of Completion for Emergency Repair of the Storm Drain Pipe and Sewer Line on Grand Avenue**

**November 5, 2024**

**Page 2 of 3**

## **BACKGROUND:**

After authorizing the award of a contract without public bidding due to an emergency, state law requires that the City Council review the emergency action at each regular meeting thereafter. If the City Council determines by four-fifths votes that there is a need to continue the emergency action, then such work may continue.

On September 3, 2024, the City Council adopted Resolution No. 5530 to declare an emergency, under Public Contract Code §§ 20168, and 22050, due to a sinkhole caused by a developed crack on an existing storm drain lateral pipe on Grand Avenue, and approved the award of a construction contract with Williams Pipeline Contractors, Inc. in the amount of \$90,000 plus \$10,000 contingency funds, to make the necessary repairs.

## **DISCUSSION:**

The work began on repairing the storm drain lateral pipe, including excavating to a depth of approximately 20 feet to uncover the damaged pipe. The repair of this pipe was completed on September 6, 2024, and subsequently the back-filling of the excavated pit work began. However, during the back-filling of the excavation pit, it was discovered that the existing 8-inch sanitary sewer main was vertically displaced for a length of 140 feet, and would need to be replaced with a budget of \$120,000 plus \$15,000 contingency. The replacement of this pipe began shortly after and was completed on October 4, 2024. The pavement restoration work was completed on October 11, 2024. The total project cost is \$230,801.03, which is within the approved budget.

Staff finds that the underlying emergency declared under Resolution No. 5530 is resolved and recommends that the City Council accept the project as complete and direct the City Clerk to file the proposed notice of completion with the county recorder's office

## **CITY STRATEGIC PLAN COMPLIANCE:**

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained, including streets, entryways, and facilities.

Goal 2: Optimize Community Safety and Preparedness

Strategy C: Protect and prepare the El Segundo Community and staff for any emergency, disaster, or environmental violation.

**Notice of Completion for Emergency Repair of the Storm Drain Pipe and Sewer  
Line on Grand Avenue  
November 5, 2024  
Page 3 of 3**

**PREPARED BY:**

Arianne Bola, Sr. Engineer Associate

**REVIEWED BY:**

Elias Sassoon, Public Works Director

**APPROVED BY:**

Barbara Voss, Deputy City Manager

**ATTACHED SUPPORTING DOCUMENTS:**

1. Notice of Completion

**Recording Requested by  
and When Recorded Mail To:**

**City Clerk, City Hall  
350 Main Street  
El Segundo, CA 90245**

---

**NOTICE OF COMPLETION OF CONSTRUCTION PROJECT**

Project Name: Emergency Storm Drain Repair at Grand Ave. and Indiana St. Project

Project No.: PW 24-11                      Contract No. 7087

Notice is hereby given pursuant to State of California Civil Code Section 3093 et seq that:

1.        The undersigned is an officer of the owner of the interest stated below in the property hereinafter described.
2.        The full name of the owner is: City of El Segundo
3.        The full address of the owner is: City Hall, 350 Main Street, El Segundo, CA, 90245
4.        The nature of the interest of the owner is: Public Facilities
5.        A work of improvement on the property hereinafter described was field reviewed by the City Engineer on October 11, 2024. The work done was: Storm Drain Lateral Repair and Sewer Pipe Replacement
6.        On November 5, 2024, City Council of the City of El Segundo accepted the work of this contract as being complete and directed the recording of this Notice of Completion in the Office of the County Recorder.
7.        The name of the Contractor for such work of improvement was: Williams Pipeline Contractors, Inc.
8.        The property on which said work of improvement was completed is in the City of El Segundo, County of Los Angeles, State of California, and is described as follows: Storm Drain Lateral Repair and Sewer Pipe Replacement
9.        The street address of said property is: Grand Ave. between Illinois St. and Indiana St., El Segundo, CA, 90245

City of El Segundo

Dated: \_\_\_\_\_

\_\_\_\_\_  
Elias Sassoon  
Public Works Director

---

**VERIFICATION**

I, the undersigned, say: I am the Director of Public Works/City Engineer of the City El Segundo, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury the foregoing is true and correct.

Executed on \_\_\_\_\_, 2024 at El Segundo, California.

City of El Segundo

\_\_\_\_\_  
Elias Sassoon  
Public Works Director



## City Council Agenda Statement

Meeting Date: November 5, 2024

Agenda Heading: Consent

Item Number: B.8

---

### TITLE:

Agreement Renewal with Impex Technologies for Nutanix Virtual Web Server Licensing and Services

### RECOMMENDATION:

1. Authorize the City Manager to execute an agreement with Impex Technologies to renew licensing and support services for Nutanix server infrastructure for a one-year term between February 1, 2025, through January 31, 2026, for \$76,253.62.
2. Alternatively, discuss and take other action related to this item.

### FISCAL IMPACT:

Funding is included in the Adopted FY 2024-25 Budget.

Amount Budgeted: \$95,000

Additional Appropriation: No

Account Number( s): 001-400-2505-6218

### BACKGROUND:

In 2023, the City Council authorized the City Manager to execute a one-year agreement with Impex Technologies to purchase support for the City's existing Nutanix server infrastructure. Nutanix was implemented in 2019 and consolidated several end-of-useful-life server components into a single piece of hardware. Nutanix currently runs all the City's desktop and server virtualization.

The City's current Agreement No. 7063 with Impex Technologies for licensing and support expires January 31, 2025. Impex Technologies has provided a renewal quote that would extend support to January 31, 2026, and has priced the quote based on the National Association of State Procurement Officials (NASPO) competitively bid cooperative agreement No. AR2472.

## **Agreement Renewal with Impex Technologies for Nutanix**

**November 5, 2024**

**Page 2 of 2**

### **DISCUSSION:**

ESMC § 1-7-9(C) allows the City to forego competitive bidding requirements if it enters into a cooperative agreement with agency pursuant to certain conditions, e.g., the agreement was entered into pursuant to another government agency's competitive bidding process.

The NASPO cooperative agreement is the result of the State of Utah's competitive request for proposals (RFP) and have a menu of cloud (software) solutions that can be purchased at more favorable pricing. The State of California executed a Participating Addendum (No. 7-17-70-40-05), valid through 2026, to extend that menu and pricing to California state and local government entities.

Accordingly, staff recommends that City Council waive the bidding procedures pursuant to ESMC § 1-7-9(C) and authorize the City Manager to execute an amendment that would renew one year of licensing and support for Nutanix through the NASPO cooperative agreement. The renewal of this contract will continue to allow the City to maintain a consolidated network storage system that enables file storage, databases, and virtualization.

### **CITY STRATEGIC PLAN COMPLIANCE:**

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy B: Seek opportunities to implement the use of innovative technology to improve services, efficiency, and transparency.

### **PREPARED BY:**

Jose Calderon, Information Technology Services Director

### **REVIEWED BY:**

Jose Calderon, Information Technology Services Director

### **APPROVED BY:**

Barbara Voss, Deputy City Manager

### **ATTACHED SUPPORTING DOCUMENTS:**

1. Nutanix Quote - El Segundo





# QUOTATION

**QUOTE #** ITIQ16981  
**DATE** 09/20/2024  
**SALES REP** Sourabh Patil

### QUOTE FROM

IMPEX Technologies, Inc.  
 880 Apollo Street, Suite 315  
 El Segundo, CA 90245  
 OFFICE 310-320-0280  
 FAX 310-320-0290

### QUOTE TO

Todd Selby  
 City of El Segundo  
 350 Main Street  
 El Segundo, California 90245  
 United States

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	EXT. PRICE
<b>Todd Selby City of El Segundo Nutanix extended support 1year NASPO Contract #7-17-70-40-05</b>				
640	RSW-NCI-PRO-PR	Subscription Renewal, Nutanix Cloud Infrastructure (NCI) Pro Software License & Production Software Support Service for 1 CPU Core Start Date- 02/01/2025 End Date- 01/31/2026 Serial Number- 23SW000314364, LIC-02429768	\$69.91	\$44,742.40
10	RSW-NUS-PRO-PR	Subscription Renewal, Nutanix Unified Storage (NUS) Pro Software License & Production Software Support Service for 1 TiB of data stored Start Date- 02/01/2025 End Date- 01/31/2026 Serial Number- 23SW000314365, LIC-02429769	\$388.69	\$3,886.90
2	RS-ES-HW-PRD-ST	24/7 Extended Support Production Level Short Term HW Support Renewal for Nutanix Hardware Start Date- 02/01/2025 End Date- 01/31/2026	\$1,809.47	\$3,618.94

**FOB Point** Origin  
**SHIP DATE**  
**QUOTE VALID UNTIL** 30 Days

**PAYMENT TERMS** Net 30 Days, OAC  
**INSTALLATION** Billable Upon Request  
**WARRANTY** Standard Mfg. Warranty

All products on this quotation are non-cancellable and non-returnable (NCNR). By placing purchase orders under this quotation, you acknowledge and accept the products as NCNR. This document contains information that is proprietary, confidential or legally privileged. Any such information is intended only for use by the original recipient and may not be used or relied upon by a third party. Please do not disseminate this proposal without the permission of IMPEX Technologies, Inc. This price quotation does not constitute an offer by IMPEX Technologies to sell products, but is instead an invitation to issue a purchase order to IMPEX until the quotation valid date on this price quotation. Such a purchase order will be subject to IMPEX's Standard Terms and Conditions of Sale.



**THANK YOU FOR YOUR BUSINESS**

Sourabh Patil  
 310-320-0280  
 spatil@impextechnologies.com

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	EXT. PRICE
7	RS-ES-HW-PRD-ST	Serial Number- 19SM58340319, 19SM58340328 24/7 Extended Support Production Level Short Term HW Support Renewal for Nutanix Hardware Start Date- 02/01/2025 End Date- 01/31/2026 Serial Number- 19SM3E300103, 19SM3E300113, 19SM3E300114, 19SM3E300115, 19SM3E300124, 19SM3E300128, 19SM3E300141	\$3,429.34	\$24,005.38
			SubTotal	\$76,253.62
			Sales Tax	\$0.00
			S/H	\$0.00
			<b>TOTAL</b>	<b>\$76,253.62</b>

FOB Point                      Origin  
SHIP DATE  
QUOTE VALID UNTIL 30 Days

**PAYMENT TERMS** Net 30 Days, OAC  
**INSTALLATION** Billable Upon Request  
**WARRANTY** Standard Mfg. Warranty

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**THANK YOU  
FOR YOUR BUSINESS**

Sourabh Patil  
310-320-0280  
spatil@impextechnologies.com



## City Council Agenda Statement

Meeting Date: November 5, 2024

Agenda Heading: Consent

Item Number: B.9

---

### TITLE:

Purchase of Office Furniture for the Police Department

### RECOMMENDATION:

1. Authorize the un-designation of \$20,000 from account 001-254-0000-1254 (Designated Police General Fund Balance) and authorize a budget appropriation of \$20,000 to account 001-400-3101-6206 (Contractual Services).
2. Alternatively, discuss and take other action related to this item.

### FISCAL IMPACT:

The fiscal impact to acquire new office furniture for two administrative offices within the Police Department is \$20,000. The cost will be paid out of the Developer Impact Fees collected in account 001-254-0000-1254 (Designated Police General Fund Balance). These funds were not budgeted in FY 2024-25 and require un-designating \$20,000 from account 001-254-0000-1254 (Designated Police General Fund Balance) and appropriating \$20,000 to account 001-400-3101-6206 (Contract Services).

### BACKGROUND:

Throughout the year the Developer Impact Fees (DIF) are posted to the revenue account 001-300-8132-3972 and at year end the funds are moved to Designated Police General Fund Balance account 001-254-0000-1254. The current balance in the Police Departments designated account is \$249,291.11. DIFs are one-time charges that local governments impose on new development projects to help fund the infrastructure and public services needed to support growth. These funds were not included in the budget process, and are managed separately, in line with older DIF guidelines.

## **Budget Appropriation**

**November 5, 2024**

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### **DISCUSSION:**

The funds of \$20,000 will be allocated to acquire new office furniture for two administrative offices within the Police Department. The current furniture, dating back to 1993, has loose hardware and damaged joints. The Sheridan Group has provided a quote for Herman Miller office furniture totaling \$15,216.62. The remaining funds will cover any unforeseen expenses related to the new furniture. To maintain consistency, the Department currently features both Herman Miller and Steelcase furniture throughout its offices. Additionally, the Department received a quote from Tangram for Steelcase furniture, which was 74% higher than the quote from Sheridan Group.

### **CITY STRATEGIC PLAN COMPLIANCE:**

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure the City-owned infrastructure is well maintained, including streets, entryways, and facilities.

#### **PREPARED BY:**

Julissa Solano, Sr. Management Analyst

#### **REVIEWED BY:**

Saul Rodriguez, Police Chief

#### **APPROVED BY:**

Barbara Voss, Deputy City Manager

### **ATTACHED SUPPORTING DOCUMENTS:**

None



## City Council Agenda Statement

Meeting Date: November 5, 2024

Agenda Heading: Staff Presentations

Item Number: D.10

---

### TITLE:

Commercial Solid Waste Non-Exclusive Franchise Recommendation

### RECOMMENDATION:

1. Review and evaluate proposals received for the provision of commercial waste management services.
2. Authorize the Mayor to execute non-exclusive franchise agreements for the provision of commercial waste management services with Athens, American Reclamation, EDCO and Waste Management, in a form approved by the City Attorney.
3. Alternatively, discuss and take other possible actions related to this item.

### FISCAL IMPACT:

None.

### BACKGROUND:

The El Segundo Municipal Code authorizes the City Council to determine the methods by which the City of El Segundo ("City") manages and regulates the storage, collection, transportation, processing, and disposal of solid waste. The City Council may choose to regulate through contract, permit, franchise (exclusive or non-exclusive), or another method (ESMC § 5-2-2). Currently, residential waste management services are provided by EDCO Disposal pursuant to an exclusive franchise agreement. Commercial waste management service providers, on the other hand, are authorized through a permitting system. At present, there are nine companies permitted to provide commercial waste management services to the approximately 610 retail/industrial accounts and 440 multifamily accounts. "Multifamily" refers to a building containing three or more dwelling units designed or arranged for occupancy by three or more households living independently. One-unit and two-unit residential premises receive solid waste service from EDCO pursuant to their exclusive residential solid waste

## **Commercial Solid Waste Non-Exclusive Franchise**

**November 5, 2024**

**Page 2 of 6**

franchise). These include Athens Services, EDCO Disposal, Republic Services, Ware Disposal, Waste Management, Universal Waste Systems, Haul Away Rubish Service, Key Disposal & Recycling, and Patriot Services.

The current code requires the public works director to issue a permit unless (i) the application is incomplete or inaccurate, (ii) the applicant has had a solid waste collection permit revoked within the prior 12 months, (iii) the applicant has failed to pay an outstanding fine, or (iv) the public works director determines that a vehicle proposed to be used in the collection and transport of solid waste pursuant to the permit does not conform to the required minimum standards (ESMC § 5-2-15). Aside from relatively minimal vehicle standards (i.e., the vehicles must prominently display the name of the service provider and must be designed, constructed, and configured to safely and securely collect and transport solid waste), there are no substantive qualifications required to obtain a permit.

### **DISCUSSION:**

In recent years, state regulation of solid waste management has increased markedly. Failure to achieve and maintain compliance with applicable state laws and regulations can subject the City to significant fines. Consequently, it is becoming increasingly important to ensure that solid waste service providers have the demonstrated ability and expertise necessary to ensure compliance with the myriad of laws and regulations. This includes the new statewide mandatory organics collection regulation, SB 1383. For these reasons, staff feels it is in the City's best interest to transition from a permit-based system to a franchise-based model that will allow for greater oversight, regulatory compliance and accountability. The non-exclusive franchise model allows the City to choose from a range of service providers with established qualifications and expertise, while also affording the advantage of comprehensive franchise agreements that, among other things, detail the provider's duties and obligations, require insurance and indemnity guarantees recommended by the City's risk manager and attorney, and spell out agreed-upon fine amounts (liquidated damages) for various violations or the failure to meet specified requirements.

Transitioning from a permit-based system to an exclusive franchise model requires the City to provide notice to any permittee that has been lawfully providing solid waste services for more than three years (ESMC § 5-2-15(F)) Those permittees may then continue to provide services for up to five years after notification of the City's intent to transition. City staff provided the required notice on June 6, 2019. The five-year continued operation period afforded by state law expired on June 5, 2024, after which time the City may move exclusively to franchise-based commercial solid waste services.

The City employed a three-step process in its search for qualified service providers from which to obtain written proposals. This process began in November 2023 when the City released a Request for Qualifications for Commercial Solid Waste Collection, Recycling,

## Commercial Solid Waste Non-Exclusive Franchise

November 5, 2024

Page 3 of 6

and Disposal Services (the "RFQ"). Twelve service providers responded to the RFQ. Public works staff, together with the City's solid waste services consultant, reviewed the responses and ultimately determined that all responders were qualified to submit proposals. Each of the twelve qualified responders was provided with a Request for Proposals ("RFP") for Commercial Solid Waste Collection, Recycling, and Disposal Services (the "RFP") on April 3, 2024, and directed to submit their proposals on or before April 29, 2024.

Staff carefully evaluated each of the proposals to identify those that offer the greatest value to the customers and the greatest assurance of compliance with all applicable laws and regulations. The evaluation was based primarily on the following criteria which were included in the "RFP":

- The Proposer's experience and qualifications, including, without limitation, its demonstrated experience in providing similar services to other jurisdictions, its customer service record, and its ability to develop and implement diversion programs that meet or exceed the requirements of state law.
- The Proposer's history with regard to regulatory compliance and safety.
- The reasonableness of the Proposer's implementation plan and schedule, including the procurement of equipment and personnel, and the resources available to manage a service transition.
- The number and nature of the Proposer's exceptions to the draft franchisee agreement.
- The Proposer's financial stability (based on financial ratios) and its demonstrated ability to obtain insurance that meets or exceeds the city's minimum requirements.
- Cost and value to the consumer. The proposed rate schedule/costs of services relative to other proposals and whether there is a logically consistent relationship between the operational assumptions and the rate proposal.

The top nine proposers ranked on the criteria listed were invited to an in-person panel interview held at El Segundo City Hall that took place on June 19 and June 20. The panel consisted of public works staff, an environmental consultant, the city manager and the environmental committee chair.

After careful evaluation, staff determined that, in no order, EDCO, American Reclamation, Waste Management and Athens Services offer the greatest value to the customers along with the greatest assurance of compliance with all applicable laws and regulations. The four recommended haulers were all very close in panel scoring and

## **Commercial Solid Waste Non-Exclusive Franchise**

**November 5, 2024**

**Page 4 of 6**

were all scored significantly higher than the remaining five. Highlights of the proposals and panel interviews are listed below.

### EDCO

- Family owned and operated, providing satisfactory franchise service for residential customers since 2019.
- Full service operational transfer facility in Signal Hill.
- Has capacity for additional customers.
- Dedicated environmental compliance staff; dedicated SB1383 compliance software; positive reviews from CalRecycle regarding operational SB1383 compliance.
- Competitive cost of services, excellent interview with thoughtful and accurate responses.

### American Reclamation

- Family owned and operated.
- Services Long Beach school district.
- Implements on-truck camera technology for contamination monitoring, meeting SB1383 compliance standards.
- Successful illegal dumping campaign in the City of Compton.
- Very competitive rates.
- Capacity for additional customers along with environmental education.
- Professional interview that was well received by the panel.

### Waste Management

- Large operation that has the resources and means for additional customers, technology and environmental education.
- Currently services City of Manhattan Beach and MBUSD.
- Competitive cost of services.
- Track record of jurisdictional satisfaction.
- Dedicated government relations and environmental compliance staff members.

### Athens Services

- Family owned and operated.
- Dedicated governmental and environmental compliance staff.
- Dedicated SB1383 compliance dashboard.
- Utilizes established industrial compost facilities for organic processing.
- Competitive cost of services.



## **Commercial Solid Waste Non-Exclusive Franchise**

**November 5, 2024**

**Page 5 of 6**

- An excellent interview attended by many specialized staff members.

Under the current permit-based system, the City does not regulate the rates charged to commercial customers. Rather, the competition between and among the several permittees, combined with each customer's ability to choose (and switch) its service provider at will, ensures the continued availability of competitive rates and services.

The proposed non-exclusive commercial franchise agreement does not purport to regulate service rates. Rather, staff recommends that the City Council enter into franchise agreements with four different service providers to ensure the competitive market for services, and corresponding downward pressure on rates, is maintained. However, the City Council may, in its discretion, choose to enter into non-exclusive franchise agreements with more, or fewer, service providers.

The proposed non-exclusive franchise agreements would be for a term of seven years each. The transition to franchisee providers is expected to be completed on or before January 1, 2025. Currently, all four recommended haulers operate in the city. Waste Management, Athens Service and EDCO provide commercial solid waste collection under the permit system. American Reclamation provides temporary or "roll-off" services for construction and demolition debris.

Because the franchise agreements are non-exclusive, the City Council would have the option of adding additional franchisees at any time in the future, should it be inclined to do so.

### **CITY STRATEGIC PLAN COMPLIANCE:**

Goal 1: Enhance Customer Service, Diversity, Equity, Inclusion and Communication

Objective 1A: El Segundo provides unparalleled service to all customers.

Goal 2: Support Community Safety and Preparedness

Objective 2A: El Segundo is a safe and prepared community.

### **PREPARED BY:**

Daniel Pankau, Environmental Programs Manager

### **REVIEWED BY:**

Elias Sassoon, Public Works Director

### **APPROVED BY:**

Barbara Voss, Deputy City Manager

### **ATTACHED SUPPORTING DOCUMENTS:**

**Commercial Solid Waste Non-Exclusive Franchise**

**November 5, 2024**

**Page 6 of 6**

1. Commercial Solid Waste Non-Exclusive Franchise Recommendation Links

# Commercial Solid Waste Non-Exclusive Franchise Recommendation

## Attachment

All received Request for Qualifications “RFQ” and Request for Proposals “RFP” can be found on the City [Intent to Franchise Commercial/Multi-Family Solid Waste Services website](#) and at the following links below:

- All RFQs received  
<https://www.elsegundo.org/home/showpublisheddocument/9719>
- All RFPs received  
<https://www.elsegundo.org/home/showpublisheddocument/9721>



## City Council Agenda Statement

Meeting Date: November 5, 2024

Agenda Heading: Staff Presentations

Item Number: D.11

---

### TITLE:

Resolution Declaring the Existence of an Emergency and Authorizing the Award of a Contract Without Competitive Bidding for the Permanent Repair of the City of El Segundo Wiseburn Aquatics Center Pool Heaters

### RECOMMENDATION:

1. Adopt a resolution, by four-fifths vote, declaring the existence of an emergency and authorizing the award of a contract without competitive bidding pursuant to Public Contract Code §§ 1102, 20168, and 22050 regarding the needed permanent repair work for the heaters at the Aquatic Center.
2. Authorize the City Manager to approve and execute a standard Public Works Construction Contract with Knorr Systems International to repair existing heaters at the El Segundo Wiseburn Aquatics Center for an amount of \$613,724 and authorize an additional \$86,276 as contingency funds for potential unforeseen conditions, for a total budget amount of \$700,000.
3. Alternatively, discuss and take other action related to this item.

### FISCAL IMPACT:

The estimated total cost for the permanent repair of the Aquatics Center Pool Heaters is \$700,000 (\$613,724 repair + \$86,276 contingency). The project costs were not included in the adopted FY 2024-25 CIP Budget and requires a budget appropriation from General Fund Reserves to the Capital Improvement Fund. WUSD agreed to reimburse the City half of the construction cost after the competition of the work, up to \$300,000. The budget request is as follows:

Amount Budgeted in FY 2024-25: \$0

Additional Appropriation: \$700,000

Expense Account Number: 301-400-8202-8463 (General Fund CIP - Aquatics Center Pool Heaters)

# **Permanent Repair of the City of El Segundo Wiseburn Aquatics Center Pool Heaters**

**November 5, 2024**

**Page 2 of 4**

Establish Transfer Out Budget: \$700,000

Transfer Out Account Number: 001-400-0000-9301 (Transfer out from General Fund to CIP Fund)

Establish Transfer In Budget: \$700,000

Transfer In Account Number: 301-300-0000-9001 (Transfer in to CIP Fund from General Fund)

Set Revenue budget: \$300,000

Revenue Account Number: 001-300-XXXX-XXXX (WUSD Pool Heater Contribution)\*

\* Revenue account will be generated after funds are received from WUSD

## **BACKGROUND:**

In May 2013, the Wiseburn Unified School District (WUSD) and the City of El Segundo entered into a settlement agreement that in summary states that an Aquatics Center would be built on the northwest portion of the property located at 201 N. Douglas Street by the WUSD after the approval of the Division of State Architect (DSA). Once plans were approved by DSA, the District undertook the construction pursuant to normal procedures. Subsequently, a Joint Use Agreement (JUA) was entered into between the City of El Segundo and WUSD for the operation and maintenance of the facility.

The WUSD was the project manager for the Aquatics Center and oversaw the design and preparation of the plans, specifications, and construction documents for this project. Subsequently, WUSD advertised this project and awarded the construction contract for this project. The construction began in January 2017 and the facility was opened to the public in January 2019. The City had a representative on the project management team to provide oversight and feedback as it related to operations and maintenance of the facility. After almost three years in commission, in March 2022, the two competition pool heaters failed completely. Although the heaters were perhaps not performing as expected, nobody anticipated the heaters to fail so suddenly and unexpectedly. At that time, the City addressed the need to keep the pool operational, and the existing heaters were repaired until the issues which caused the heaters to fail could be assessed along with potential permanent repairs or replacement of the heating system. Repairs were made in July 2022 by Knorr Systems International, which is a qualified pool contractor for \$189,870. The repair and replacement of parts of the heating system needs to occur on an emergency basis due to the unforeseen nature of the failure of the heating system and the need to minimize the time the heating system is not operational due to the extremely heavy demand for the Aquatic Center and the Aquatics Center's health and welfare benefits.

# **Permanent Repair of the City of El Segundo Wiseburn Aquatics Center Pool Heaters**

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## **DISCUSSION:**

At this time, the design for the permanent repair of the pools heaters at the Aquatics Center has been completed. The permanent repairs consist of replacing all existing pool heaters with a single custom packaged pool heater skid that includes the following:

- Three natural gas boilers, each having a capacity of 2 Million British Thermal Units Per Hour (MMBH), for a total of 6-MMBH, that serve two Heat Exchanger Units,
- One 4-MMBH Heat Exchanger Unit for the main (competition) pool, and
- One 1-MMBH Heat Exchanger Unit for the small (practice) pool.

The repairs will almost double the existing capacity of heaters, which currently is 2.88-MMBH to 6-MMBH, and will include the necessary reconfiguration of the electrical, plumbing, and mechanical systems. It is to be noted that new equipment is manufactured in the United States, which makes it much easier to obtain parts in the future, if necessary. There is a one-year warranty (parts & labor) with the purchase of the equipment, and the City has reached out to Knorr Systems International to obtain a five-year extended warranty. The repair work takes about six to eight weeks to complete, and the facility has to be shut down during this work. Further, the lead time to receive the needed equipment is about six to eight months. The staff has worked closely with WUSD, El Segundo Unified School District, and other users of the facility regarding the work schedule, and it has been decided to do the work in July and August 2025. The City will be publicizing the schedule for the repairs through the City website, social media, and newsletters.

Further, it is to be noted that the City made an agreement with WUSD, whereby WUSD agreed to reimburse half of the construction cost to the City after the completion of the work, up to \$300,000.

The proposed resolution would make the requisite findings to declare an emergency pursuant to the California Public Contract Code. State law requires the Council to revisit the emergency at the next regular meeting and subsequent regular meetings until the required action is terminated.

## **CITY STRATEGIC PLAN COMPLIANCE:**

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy B: Seek opportunities to implement the use of innovative technology to improve services, efficiency, and transparency.

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Strategy C: Maintain an innovative General Plan to ensure responsible growth while preserving El Segundo's quality of life and small-town character.

Goal 2: Optimize Community Safety and Preparedness

**PREPARED BY:**

Cheryl Ebert, Senior Civil Engineer

**REVIEWED BY:**

Elias Sassoon, Public Works Director

**APPROVED BY:**

Barbara Voss, Deputy City Manager

**ATTACHED SUPPORTING DOCUMENTS:**

1. Resolution Declaring an Emergency Authorizing the Repair of Pool Heaters

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION DECLARING THE EXISTENCE OF AN EMERGENCY AND AUTHORIZING THE AWARD OF A CONTRACT WITHOUT COMPETITIVE BIDDING PURSUANT TO PUBLIC CONTRACT CODE §§ 1102, 20168, AND 22050 REGARDING THE IMMEDIATE REPAIR OF POOL HEATERS REQUIRED AT 2240 EAST GRAND AVENUE AND FINDING SUCH ACTIONS EXEMPT FROM FURTHER REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.**

The City Council of the city of El Segundo does resolve as follows:

**SECTION 1.** *Findings.* The City Council finds as follows:

- A. State law authorizes a city to award a contract without competitive bidding or notice to bid if the legislative body makes required findings by a four-fifths vote by resolution that an emergency exists that requires the immediate expenditure of public money to safeguard life, health, property, or essential public services (Pub. Contract Code, §§ 1102, 20168, 22050.)
- B. The pools available for public use at the aquatics center located at 2240 East Grand Avenue in the City (the “Aquatics Center”) provide critical municipal public services offering the a family-friendly forum for recreational and competitive swimming, including organized local swimming groups, that fosters the public health and welfare.
- C. The availability of public health-oriented amenities like the pools at the Aquatics Center are especially vital to the public’s physical and mental wellness.
- D. The public’s safe use and enjoyment of the pools at the Aquatics Center depends on the proper heating of the water in the respective Aquatics Center pools.
- E. The sudden and unexpected failure of the Aquatics Center pool heaters constitutes an emergency, as defined in Public Contract Code § 1102, and poses a clear and immediate danger to the public’s physical and mental health; public property; and the City’s provision of essential wellness services through a fully functional Aquatics Center.
- F. The urgency of this emergency precludes the City from making a competitive solicitation for bids related to the repair of the Aquatics Center pool heaters, and action is necessary to respond to such emergency.

**SECTION 2.** *Approval; Delegation; Direction.*

- A. Based on the findings above, the City Council approves the immediate expenditure of City funds to cause the Aquatics Center pool heaters to be repaired without competitive bidding.



- B. Pursuant to Public Contract Code § 22050(b) and El Segundo Municipal Code Chapter 2-2, the City Council delegates the authority to order any action required to address the stated emergency to the City Manager.
- C. Pursuant to Public Contract Code § 22050(c), the City Council must review the proposed emergency action and any related orders at its next regular meeting and at each regularly scheduled meeting until the proposed action is terminated.

**SECTION 3.** *Environmental Review.* The actions contemplated in this Resolution are exempt from further environmental review pursuant to the California Environmental Act as CEQA exempts specific actions necessary to prevent or mitigate an emergency. Since the actions contemplated will mitigate the emergency described herein, no further environmental review is required. (Pub. Res. Code § 21080(b)(4); 14 Cal. Code Regs. § 15269(c).)

**SECTION 4.** *Severability.* If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable.

**SECTION 5.** *Signature Authority.* The Mayor, or presiding officer, is hereby authorized to affix his signature to this Resolution signifying its adoption by the City Council of the City of El Segundo, and the City Clerk, or her duly appointed deputy, is directed to attest thereto.

**SECTION 6.** *Effective Date.* This Resolution will take effect immediately upon adoption by four-fifths vote of the City Council, pursuant to Public Contract Code §§ 20168 and 22050 and will remain effective unless repealed or superseded.

**SECTION 7.** *City Clerk Direction.* The City Clerk will certify to the passage and adoption of this Resolution, enter it in the City's book of original Resolutions, and make a record of this action in the meeting's minutes.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_,  
2024.

\_\_\_\_\_  
Drew Boyles, Mayor